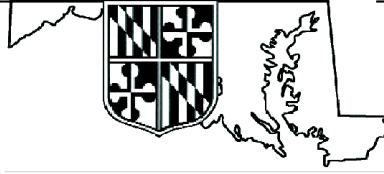


STATE BOARD OF ELECTIONS

P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

William G. Voelp, Chairman
Malcolm L. Funn, Vice Chairman
Severn E. S. Miller
Justin Williams
T. Sky Woodward



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

ANNAPOLIS (May 26, 2022) – The Maryland State Board of Elections is encouraging eligible voters interested in casting a ballot in July’s primary election to [register to vote online](#). SBE is also urging those who are already registered to confirm their latest district and polling place information using the [online voter lookup tool](#).

The deadline to register to vote in the 2022 Primary Election is Tuesday, June 28. Those using the online registration system must submit their completed voter registration application by 11:59 p.m. on that date. To ensure applications are completed and received by 11:59 p.m., SBE advises voters to access the online system no later than 11:50 p.m. on June 28. Those who prefer not to register to vote online may print the registration form ([English](#) version and [Spanish](#) version) and return it by mail or do so at the office of their [local board of elections](#) by 5 p.m. on June 28.

Following the recent redistricting process, county district, state legislative district and congressional district information – as well as polling place information – for some registered voters has changed. For this reason, it is important that all registered voters confirm their current district and polling place information [online](#) or by calling or visiting the office of their [local board of elections](#).

“This week, we launched a statewide digital advertising campaign to educate Maryland voters on the registration deadlines and to encourage those who intend to cast a ballot in this year’s primary election to ensure they have the latest district and polling place information,” said Maryland State Board of Elections Administrator Linda H. Lamone. “As in previous years, there will be three ways for eligible Marylanders to cast their ballots – by mail, secure dropbox or in person. But the process for every voter should begin today, either by registering or confirming they have the latest information about their districts and polling places.”

On May 20, the members of the State Board of Elections finalized the list of all early voting, drop-box and election day polling locations. A list of early voting locations is available online [here](#) ([Spanish](#) version). Dropbox locations can be viewed online [here](#) ([Spanish](#) version). Election day polling locations are available via the [online lookup tool](#).

State of Maryland 

State Board of Elections – April 27, 2022 Meeting

Attendees (via conference call):

William G. Voelp, Chair
Malcolm L. Funn, Vice Chair
Severn Miller, Member
Justin Williams, Member
T. Sky Woodward, Member
Linda Lamone, Administrator
Nikki Charlson, Deputy Administrator
Adam Snyder, Assistant Attorney General
Donna Duncan, Assistant Deputy, Election Policy
Tracey Hartman, Director of Special Projects
Mary C. Wagner, Director of Voter Registration
Fred Brechbiel, Chief Information Officer
Jared DeMarinis, Director, Candidacy and Campaign Finance
Melissia Dorsey, Director of Election Reform and Management
Keith Ross, Assistant Deputy, Project Management
Jennifer McLaughlin, Senior Policy Advisor
Art, Treichel, Chief Information Security Officer

Also Present: Nicole Hanson-Mundell, Executive Director, Out for Justice

DECLARATION OF QUORUM PRESENT

Mr. Voelp called the meeting to order at 2:02 pm and declared that a quorum was present.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF MEETING MINUTES: MARCH 10, 2022

Mr. Miller made a motion to approve the minutes from the March 10, 2022 open and closed meetings. Mr. Williams seconded the motion. The motion passed unanimously.

ADMINISTRATOR'S REPORT

Mr. Voelp requested that only highlights of the Administrator's Report be presented verbally.

ANNOUNCEMENTS & IMPORTANT MEETINGS

U.S. Election Assistance Commission's Standards Board Meeting

On April 14, the U.S. Election Assistance Commission's (EAC) Standards Board met virtually for its annual meeting. The Standards Board has two election officials - one State official and one local election official - from each State. Ms. Charlson and Guy Mickley, Election Director for the Howard County Board of Elections, are Maryland's representatives on the Standards Board. During this meeting, the members received an update from the work of the EAC, implementation of the Voluntary Voting System Guidelines 2.0, a discussion about supply chain issues and the impact on election materials (including ballot paper), and Ohio's proposed voter registration certification program.

Election Directors' Meeting

In response to the work required to implement the new Congressional and legislative redistricting plans, we hosted weekly election directors' meetings in March and April. Other

election-related information was shared during these calls, but most of the discussion related to redistricting. Meeting summaries will be distributed via the County Bulletin when finalized.

Redistricting Updates

Ms. Charlson reported that boundaries for [Congressional districts](#), [legislative districts](#), and county districts are now final, and the local boards of elections are updating the voter registration database to place voters into their new districts. This is a time-consuming and manual process, and while it would normally take several months, the local boards will be performing this process in three weeks.

Ms. Charlson shared that we have on our website a [redistricting landing page](#) and direct people there from information on our homepage. We explain on our [Voter Look-Up](#) what information is shown (*i.e.*, voters' "current" district and polling place information) and ask voters to check back to see their updated district and polling place information. Redistricting information also appears on the candidate list and will be added to sample ballots and mail-in voting instructions.

Clear Ballot Annual User Conference

On the afternoons of April 29 and 30, Ms. Hartman participated in the Clear Ballot Second Annual User Conference, which was held virtually. Following with the theme of "Charting the Course," the 200-plus attendees participated in panel discussions, breakout sessions, and heard from speakers that highlighted using Clear Ballot's current and upcoming suite of products to navigate successfully through an election cycle. Ms. Hartman gave a short presentation during the second session on April 29, which was dedicated to customer spotlight. She explained how Maryland uses Clear Ballot to conduct a 100% independent automated tabulation audit of all election results statewide to confirm the accuracy of the voting system results.

Election Reform and Management

Replacement Early Voting Centers and Drop Box Locations

SBE staff are working with the local boards to review proposed replacement locations for early voting centers and resulting ballot drop boxes moves for the July 19 Primary Election. The State Board approves early voting centers, while the State Administrator approves ballot drop box locations.

Call Center

Since the 2010 elections, we have used a call center to assist us in responding to the voters of Maryland. These services began with assisting SBE and then several of the larger local boards. In 2020, the call center answered over 182,600 inquiries for SBE and about 18 local boards. For the 2022 elections, we are utilizing this service to help our voters get answers to their questions. Currently, the call center is handling calls for SBE and nine local boards, and another two local boards are scheduled to come onto the system. As of April 24, a total of 14,855 inquiries have been handled.

Voter Registration

MDVOTERS

Several local boards procured high speed envelope sorting solutions. Development to allow MDVOTERS and the sorting solution software to exchange data was in the 8.4 release, which was placed into production on April 22. This release also implements an additional level of security by adding screen lock messaging requiring the user to "log" back in after sitting idle after an allotted time.

To support the redistricting process, MDVOTERS created a “snapshot” of data which will enable the local boards to review prior districts and precincts if need be.

MDVOTERS Audits

Monthly audits of voter registration data continue to verify compliance with federal and State laws governing voter registration. The monthly audits include review of the local boards of elections’ processing of Electronic Registration Information Center (ERIC) reports, Department of Health and Mental Hygiene (DHMH) death records, Administrative Office of the Courts (AOC) felony records, and the processing of overall voter registration records. Follow up is conducted with the local boards to ensure all corrections are completed and to address any training issues. On a monthly basis, a minimum of 144 audits are conducted.

Electronic Registration Information Center (ERIC) - Membership

ERIC’s membership now has 31 states plus the District of Columbia. For more information on ERIC, please visit <https://ericstates.org/>.

ERIC Files

We are now receiving ERIC data on a monthly basis. On even months (February, April, etc), we receive the In-State Updates, Cross-State, and NCOA (National Change of Address) reports for processing. Odd months bring us the In-State Duplicate and Social Security Administration Death files for processing. Now that we are within 90 days prior to an election and prohibited from sending list maintenance mailings, we will receive the In-State Duplicate and SSA Death files monthly.

Motor Vehicle Administration (MVA) Transactions

During March, MVA collected the following voter registration transactions:

New Registration - 11,750	Residential Address Changes - 20,529
Last Name Changes - 2,445	Political Party Changes - 3,545

Non-Citizen Registration and Voting

From March 1, 2022 to April 19, 2022, a total of 364 voters have been canceled due to these voters not being U.S. citizens. Six voters have voting history. SBE will review these records prior to submitting them to the Office of the State Prosecutor.

Candidacy and Campaign Finance (CCF) Division

Candidacy

The candidacy filing deadline was changed by the Court of Appeals from February 22, 2022, to March 22, 2022, and then to April 15, 2022 at 9 pm. The candidacy filings were scheduled by appointment, and as of April 20, 2022 (after the deadline to withdraw and central committee filling vacancies), 589 candidates have filed at SBE. Mr. DeMarinis thanked the CCF Division for their hard work over many months to successfully file candidates for office.

Campaign Finance

State Public Financing Program

In order to qualify for a public contribution, the candidate must raise \$120,000 from 1,500 Maryland residents. One gubernatorial candidate has been certified and qualified for \$722,663.68 in public funds. This marks the third consecutive gubernatorial election with a certified public financed candidate.

County Public Financing Programs

Montgomery County: There are 17 certified candidates in the program. Eight additional candidates have filed a notice of intent to participate. The program has disbursed \$168,873 in March and an aggregate disbursement total of \$1,973,207.

Howard County: There are two certified candidates in the program. Four more candidates have filed a notice of intent to participate in the program. As of April 5, the program has disbursed a total of \$561,284.49.

Website Activity

In March, the MD Campaign Reporting Information System (MD CRIS) website was visited by 305,773 individuals for an average of 9,863 per day. Additionally, it had 1,953,545 hits. Each viewer looked at an average of approximately five page views per day. The Business Contribution Disclosure System (BCDS) website had 861,441 hits, with 68,306 visitors with an average of nearly twelve page views per day.

Enforcement

1. Friends of Lauren Lipscomb paid \$350.00 on March 23, 2022, for failure to record all contributions and expenditures and for cash disbursement greater than \$25.00.
2. Danielle Meitiv for Montgomery paid \$2,000.00 on April 8, 2022, for failure to record all contributions and expenditures and failure to maintain bank records.
3. Potomac Edison PAC paid \$1,000.00 on April 11, 2022, for failure to record all contributions and expenditures.
4. Friends of Tom DeGonia paid \$1,000.00 on April 15, 2022, for failure to record all contributions and expenditures.
5. Wes Moore For Maryland paid \$50.00 on April 20, 2022, for the failure to include an authority line.
6. Friends of Daniel Koroma paid \$250.00 on April 20, 2022, for the failure to include an authority line.

Voting Systems

New Electronic Pollbook

Work on implementing the new electronic pollbooks continues. Mr. Brechbiel reported that we are simultaneously in the Project Initiation and Planning and the Analysis and Design phases. The project initiation and planning phase is on schedule for completion in the second quarter of 2022, and the analysis and design phase is on schedule for completion in the third quarter of 2022.

Voting System Replacement Project

Mr. Brechbiel reported that the current voting system lease ends March 2023, and there is one option remaining. If exercised, the final option ends March 2025. We are currently gathering information about current and future voting system solutions and are on schedule to complete this phase by the third quarter of 2022.

Project Management Office (PMO)

Inventory Management

SBE's FY22 Inventory Auditing of equipment and supplies statewide started on February 1. Mr. Ross reported that currently, over 90% of the inventory has been audited, with a completion date of June 30, 2022, for auditing to be completed.

Document Management

There is currently an active Request for Information (RFI) solicitation requesting information from document management system vendors. The closing date for responses is April 29. SBE will review the responses and move forward with developing the requirements for a Request for Proposals (RFP) that is expected to go out for bids later this year.

Baltimore City Relocation

The PMO continues to work with the Baltimore City Board of Elections on their office and warehouse relocation plans. Mr. Ross worked with the local board to develop the space calculations worksheets that helped understand the square footage needed. The local board continues to check into possible facilities in the city to relocate.

Election Operations Support

The PMO is working on the logistics and planning for the upcoming primary election operations support, including using an election helpdesk system and the setup of an election operations center on election day.

Information Security

Managed Security Services (MSS)

After a competitive procurement, a new vendor - Digital Lantern LLC of Hanover, Maryland – was selected to monitor, notify and respond to our election systems and data hosted by our data center. The contract was before the Board of Public Works for approval at its April 27 meeting, which Ms. Charlson reported was approved.

Disaster Recovery

SBE's *Disaster Recovery Plan* has been updated for 2022, presented and made available to SBE staff. The updated DR plan incorporates staffing and contact changes related to local boards, SBE, and SBE vendors and partners. Updates also include procedural updates for all critical applications and systems and media communications. Additional updates include critical information and procedures related to SBE's security operations center, primary network operations center and continuity of operations center.

Election Security

As we prepare for the 2022 midterm elections, SBE continues to mature its information security program to anticipate, detect and respond to an ever-evolving cyber threat landscape.

These efforts include several ongoing initiatives:

- Updating cybersecurity policies to further define requirements specific to SBE IT and operations and development. These policies are compliant with federal NIST 800-53, NIST Cybersecurity Framework, and Department of Information Technology guidelines.
- Defining detailed technical standards based on these policies and industry best practices to help to secure and defend SBE data and systems.
- Implementing training and managed security services to enhance our capabilities to detect and respond to threats to SBE systems and the election process.
- Social Media Defense to help SBE identify and quickly respond to malicious threats via social media such as impersonation of election officials, voting misinformation, registration scams and threats of violence.
- Undergoing cybersecurity audits and assessments to assure compliance with policies and best practices.

- Conducting regular penetration testing and vulnerability detection to test and improve SBE's cybersecurity posture.
- Conducting quarterly tabletop exercises, to practice and improve our incident response for threats of all kinds (including ransomware, malware, misinformation, supply-chain software vulnerabilities, etc.).
- Implementing industry-standard tools which help our teams detect and respond to cyber vulnerabilities and attacks quickly and effectively.

In light of current global events, SBE is working closely with federal and State partners to maintain increased cybersecurity alert and readiness levels. Our close partnerships with federal, State, and local partners including Cybersecurity Infrastructure Security Agency, federal Department of Homeland Security, FBI, and the local boards have provided useful and effective resources and services to support the cybersecurity program.

Ms. Charlson noted that the above election security report is the quarterly report that we provide to the Board.

Legislation

A list of legislation passed in the 2022 Session of the General Assembly was included with the meeting materials. Ms. Duncan noted that of the final list is significantly shorter than the approximately 150 bills we were following. All may not receive the signature of the Governor, but that will be determined over the next several weeks. Ms. Duncan deferred further explanation to Mr. DeMarinis and Ms. Wagner.

Mr. DeMarinis stated that both departmental bills passed and are just waiting on the Governor's signature. He also stated that both initiatives of the Maryland Association of Election Officials (MAEO) passed – one bill allowing local boards to open mail-in ballots prior to election day, and another repealing the prohibition of having a polling place or early voting center at a location that also has a liquor license. Mr. DeMarinis stated that the latter bill requires regulations which he will present to the Board at its next meeting. Ms. Wagner thanked the SBE legislative team and Katie Berry, Election Director for Carroll County and MAEO's Legislative Committee Chair, for their hard work during the legislative session.

Ms. Lamone also thanked everyone at SBE and the local boards involved with the legislative session and candidate filings.

ASSISTANT ATTORNEY GENERAL'S REPORT

Mr. Snyder stated that he was filling in for Andrea Trento, who recently departed the Office of the Attorney General. He thanked Mr. Trento for his thorough and excellent work before his departure. Mr. Snyder provided the following updates but noted that all cases have concluded except for *In the Matter of Seth Wilson*:

1. *WinRed, Inc. v. Ellison, et al.*, No. 21-cv-1575 (D. Minn.). On July 7, 2021, WinRed, Inc. – a federal PAC created to assist Republican Party candidates – filed a lawsuit against the Attorneys General of Connecticut, New York, Maryland, and Minnesota (the "State AGs"), seeking a declaration that State consumer protection statutes and regulations are preempted by federal law, to the extent that these State laws are being enforced to regulate the use of pre-checked recurring contribution boxes for solicitations for federal offices. WinRed had received letters from the defendants requesting information and documents regarding its use of pre-checked boxes in that context. (It is now public that

ActBlue – the PAC formed to assist Democratic Party candidates – has received a similar request from the same State AGs but has not joined this lawsuit.) On July 27, 2021, WinRed filed a motion for preliminary injunction against enforcement of subpoenas served by the State AGs. On July 29, 2021, the State AGs moved to dismiss the complaint. Oral argument on both motions took place on November 2, 2021. On January 26, 2022, the Court issued an order denying Plaintiff’s motion for preliminary injunction and granting the defendants’ motion to dismiss and dismissed the Complaint. WinRed has appealed the dismissal to the U.S. Court of Appeals for the Eighth Circuit. On March 25, 2022, WinRed filed its opening brief, in which it made clear that it is not challenging the district court’s ruling dismissing WinRed’s claims against Maryland, Connecticut, and New York. Maryland then joined in submitting a letter with the appellate court clarifying that we will not be participating in the appeal unless otherwise instructed by the court. Minnesota’s brief is due April 28, 2022.

2. *Connors v. State of Maryland, et al.*, No. C-02-CV-21-001282 (Cir. Ct. A.A. Cnty.). On September 23, 2021, the Plaintiff filed a lawsuit challenging the SBE’s disclosure of personalized voter information on lists of registered voters without obtaining voters’ consent. She alleges that SBE’s practices of (i) disclosing information beyond just the names of voters on the voter list, (ii) disclosing the voter list to non-Maryland registered voters, (iii) transmitting the voter list to individuals or organizations who do not swear the oath that the list will only be used for electoral purposes, (iv) failing to ensure that the purpose for which the list is intended to be used by the applicant comports with that requirement, and (v) allowing only some voters to participate in the voter confidentiality program, violates various State and federal laws and constitutional provisions. The plaintiff is seeking, among other things, damages in the amount of \$400,000 for each instance her voter information was disclosed on a voter list transmitted to an applicant, and seeks injunctive relief in the form of an order forbidding SBE from disclosing voter information without the affirmative consent of the voter and requiring SBE to issue new voter ID numbers to every Maryland registered voter. The State of Maryland, the State Administrator, and the Governor are named as defendants in the case.

Meanwhile, on November 8, 2021, the Defendants filed a motion to dismiss the Complaint. On November 23, 2021, Plaintiff filed an opposition to the motion to dismiss. The motion to dismiss was heard on February 14, 2022. On March 10, 2022, the Circuit Court issued an opinion and order dismissing the Complaint. There is no indication that Plaintiff appealed that decision by the April 12 deadline for doing so.

3. *Baltimore Cnty. Branch of the NAACP, et al. v. Baltimore Cnty., Md., et al.*, No. 1:21-cv-03232 (D. Md.). On December 21, 2021, the Baltimore County Branch of the NAACP, the League of Women Voters, Common Cause of Maryland, and several individual plaintiffs filed a lawsuit challenging the Baltimore County redistricting map for county council districts, on the ground that it violated section 2 of the Voting Rights Act. Baltimore County, the individual members of the Baltimore County Council, and the Baltimore County Board of Elections were named as defendants. (The individual County Council members have since been dismissed from the case.) On January 19, 2022, the plaintiffs filed a motion for preliminary injunction, and the court entered an order setting a hearing for February 15, 2022 on the plaintiffs’ motion. On February 22, 2022, the court ruled in favor of the plaintiffs, and ordered Baltimore County to produce a compliant map by March 9, 2022. On March 9, 2022, Baltimore County filed its proposed remedial map. The Court has asked the plaintiffs to respond to the filing by 5 pm on March 10, 2022, and held a conference

with the parties on March 11, 2022 to discuss further proceedings. On March 25, 2022, the Court approved the remedial map proposed by Baltimore County. By April 29, 2022, the parties must file a joint status report setting forth their respective views on whether the Court should dismiss this matter, or, if warranted, proposing a schedule for further proceedings.

4. *Parrott, et al. v. Lamone, et al.*, No. C-02-CV-21-001773 (Cir. Ct. A.A. Cnty.); *Szeliga, et al. v. Lamone, et al.*, No. C-02-CV-21-001816 (Cir. Ct. A.A. Cnty.). On December 21 and 23, 2021, respectively, two groups of individual plaintiffs filed lawsuits challenging the State's Congressional redistricting map under various provisions of the Maryland Constitution. Collectively, plaintiffs allege that the map is an unlawful partisan gerrymander under Articles 7, 24 and 40 of the Declaration of Rights, and Articles I, § 7 and III, § 4 of the Maryland Constitution. The defendants named in the lawsuits are Ms. Lamone, Mr. Voelp, and the State of Maryland. On January 21, 2022, the Democratic Congressional Campaign Committee filed motions to intervene in both cases. These motions were rejected by the Court.

On February 7, 2022, the defendants moved to dismiss the Complaint in the *Szeliga* matter. The Court ordered an expedited response to that motion, and scheduled argument for February 16, 2022. On February 11, 2022, the *Parrott* plaintiffs moved to intervene in the *Szeliga* matter for the purpose of participating in the briefing and argument on the motion to dismiss. Argument took place on February 16, 2022. The parties made further submissions to the Court on February 18, 2022, and the Court ordered further argument on February 23, 2022. Following argument, on February 23, 2022, the Court denied the defendants' motion to dismiss as to all but one of the plaintiffs' claims and set a schedule for further proceedings in the case.

A four-day trial took place beginning March 15, 2022. On March 25, 2022, the Court issued its memorandum opinion and order, concluding that the congressional redistricting map violated the Maryland Constitution, and ordering the General Assembly to produce a new map for the Court's review by March 30, 2022. On March 30, 2022, the State filed notices of appeal to both the Court of Appeals and the Court of Special Appeals, and the *Szeliga* plaintiffs' filed notices of cross-appeal to both courts. On that same day, the State submitted to the Court the new map passed by the General Assembly (SB 1012), which was contingent on the Court of Appeals upholding the Circuit Court's ruling or the appeal otherwise being dismissed. On April 1, 2022, the Court held a hearing on the sufficiency of the new map but concluded that it could not approve or deny the new map on the merits due to the fact that the enactment was not yet final (as it lacked Governor Hogan's signature or had not otherwise become law in the absence of such signature or as a result of a veto override). On April 4, 2022, Governor Hogan signed SB 1012 and both sets of appeals were dismissed.

5. *In the Matter of Seth Wilson*, No. C-02-CV-22-000078 (Cir. Ct. A.A. Cnty.). On January 14, 2022, Seth Wilson, the Chairman of the Washington County Republican Party Central Committee, filed a petition for judicial review of the determination and approval, respectively, by the Washington County Board of Elections and SBE, of the locations for early voting centers in Washington County for the 2022 elections. On January 19, 2022, the agencies were provided notice of the petition for judicial review by the Clerk of the court. On March 22, 2022, the agencies filed administrative records. The petitioner filed

his memorandum of law on April 21, 2022. A hearing on the petition has been scheduled for August 15, 2022.

6. *In the Matter of 2022 State Legislative Redistricting*, Misc. Nos. 21, 24, 25, 26, 27 (Md.). On January 28, 2022, the Court of Appeals promulgated procedures for challenging the State legislative district map promulgated by the General Assembly. The Court established a deadline of February 10, 2022, for the filing of challenges, and ordered the Attorney General's Office to respond to any such challenges by February 15, 2022. The Court appointed Retired Judge Alan Wilner to serve as Special Magistrate to preside over these proceedings.

On February 10, 2022, four separate petitions were filed challenging various aspects of the State legislative district map. On February 15, 2022, the State filed motions to dismiss each petition. On February 18, 2022, Judge Wilner entered a scheduling order requiring that the parties exchange discovery by March 11, 2022 and submit proposed findings of fact by March 22, 2022. A two-day hearing took place beginning March 23, 2022. On April 4, 2022, Judge Wilner issued his recommendation to the Court of Appeals, recommending that all four of the petitions be denied. On that same day, the Court of Appeals issued a scheduling order directing the parties to file any exceptions to Judge Wilner's recommendation no later than April 8, 2022, at 4:30 pm, and any responses to those exceptions no later than April 11, 2022, at 4:30 pm, and scheduled a hearing on the petitions on April 13, 2022. The Court also directed the State to file a memorandum regarding the State's ability to conduct the primary election on July 19, 2022 and including any recommendations for alternative election dates.

On April 13, the Court of Appeals issued an order denying the petitioners' exceptions to Judge Wilner's recommendation and upholding the Legislative Redistricting Plan of 2022 enacted as Senate Joint Resolution 2 on January 27, 2022. In addition to denying exceptions, the Court ordered that the primary election shall continue to be scheduled for July 19, 2022, and confirmed certain other deadlines set forth in its March 15 Order. The deadlines were initially reduced from what the corresponding statutory provisions required, but on April 25 the Court—in response to Petitioners' unopposed motion—extended those deadlines somewhat to more closely match the statutory deadlines. Accordingly, the deadline for filing certificates of candidacy was (and remains) April 15; the deadline to withdraw candidacy was adjusted to April 25 (i.e., the full ten days that Elec. § 5-502(a) allows); and the deadline for filling vacancies resulting from the withdrawal of candidates is now April 27 (this date was moved back from April 20 to match the extension of the withdrawal deadline, but it still represents a truncated deadline, as Elec. § 5-901 would ordinarily allow four days after the withdrawal deadline to fill vacancies).

7. *In re Petition for Declaratory Ruling by Del. Mary Ann Lisanti* (State Bd. of Elec.). On March 7, 2022, Delegate Mary Ann Lisanti filed a petition for Declaratory Ruling asking the State Board of Elections to rule on the propriety of the Harford County Board of Elections' implementation of the new councilmanic district map. The petition notes that the textual provisions of the bill that was passed by the County Council implementing the map are inconsistent with the map that was included with the bill. The local Board of Elections opted to effectuate the map version of the bill, as opposed to the textual version of the bill. The State Board must rule within 60 days or notify the petitioner within that period of time of any reasons for which it will not issue such a ruling.

APPROVAL OF PROPOSED REGULATIONS TO COMAR 33.14 (ADMINISTRATION OF PUBLIC FINANCING ACT)

Mr. DeMarinis presented proposed new and amended regulations to COMAR 33.14. He explained that the 2021 Legislative Session of the General Assembly completely overhauled the public financing program for Governor ([Chapter 733, SB 415](#)) The new law modeled after the successful County program features a robust tiered fund matching for small dollar contributions and the elimination of an expenditure limit. Additionally, the program has for the first time in its existence a secured source of funds to maintain its viability as a program in future years. The program no longer distinguishes between the primary and general election. Once a candidate intends to participate in the program, the candidate must participate for all elections that candidate is eligible to appear on the ballot. The regulations proposed reflect the changes in the law.

The proposed new and amended regulations are:

Chapter .01: Definitions, General Provisions

.02 Definitions: The proposed regulation eliminates terms no longer applicable and replaces outdated terms with new definitions.

.03 Agency Responsibilities- Comptroller: The proposed regulation and the new law require that the Comptroller provide monthly statements of the Fair Campaign Financing Fund. The regulation replaces an outdated term and repeals an obsolete requirement.

.04 Agency Responsibilities- State Board: The proposed regulation repeals outdated requirements.

Chapter .02: Eligibility Requirements and Procedures

.01 In General: The proposed regulation clarifies the process to establish a public financing committee and states the threshold requirements to be certified to receive public funds.

.02 Special Circumstances: The proposed regulation conforms an uncontested gubernatorial election and unaffiliated and write-in candidates to the current requirements of the program.

.03 Deadline for Notice and Certification- Primary Election: The proposed regulation codifies the deadlines for submission of a certification request for a candidate in the Primary Election.

.04 Deadline for Notice and Certification- General Election: The proposed regulation codifies the deadlines for submission of a certification request for a candidate only appearing in the General Election.

.05 Requests for Public Contribution: The proposed regulation establishes the filing periods for submission of a request to receive a public contribution. Additionally, the proposed regulation set forth the necessary information and supporting documents to be included with the filed campaign finance report.

.06 Withdrawal from Public Financing: The proposed regulation repeals outdated requirements. The proposed regulation is updated with the process for withdrawal from the program.

.07 [Request for Contributions- General Election] Candidate Contributions or Loans: The proposed regulation repeals outdated requirements. The proposed regulation is updated with

the process for the attribution of a candidate loan or contributions toward the contribution and monetary qualifying thresholds.

.08 Determination of Eligibility: The proposed regulation repeals outdated requirements. The proposed regulation is updated that the State Board shall determine certification within 10 business days of the initial request.

.09 Distributions: The proposed regulation codifies that the first disbursement may not occur other than in the year of the election. Additionally, the State Board shall process supplemental requests for public contribution within 5 business days.

.10 Post Election [Returns]: The proposed regulation repeals outdated requirements. The proposed regulation is updated that the certified gubernatorial ticket committee shall file a final report 90 days after last appearing on the ballot. The committee shall return any unspent portion of the public contribution to the Fair Campaign Financing Fund.

.11 [Seed Money] In-Kind Contributions and Candidate Contributions: The proposed regulation repeals outdated requirements. The proposed regulation is updated that the certified gubernatorial ticket committee may receive an in-kind contribution but will not be eligible for a public contribution match. Additionally, the proposed regulation makes a candidate contribution not eligible for a public contribution match.

.12 Eligible Private Contributions: The proposed regulation repeals outdated requirements. The proposed regulation conforms to the new statutory requirements for an eligible private contribution. The proposed regulation codifies those past contributions to a candidate would count towards the aggregate the candidate is eligible to receive. If a contributor is over the limit, the prior campaign finance entity of the candidate may return the past contributions received.

.13 Electronic Signatures: The proposed new regulation sets forth the requirements to accept an electronic signature on a contribution card. Mr. DeMarinis noted that these new requirements to accept an electronic signature are not required by the new law but rather are best practices learned from the program at the county level.

Chapter .03: [Limitations on] Campaign Expenditures

.01 In General: The proposed regulation repeals outdated requirements for an expenditure limit. The proposed regulation is updated with the requirements for submission of an expenditure. The proposed regulation requires every expenditure made on behalf of the gubernatorial ticket committee be supported with a receipt.

.02 Central Committee: The proposed regulation allows for central committees to make coordinated in-kind contributions to county publicly financed candidates. The proposed regulation set limits and the source of the funding consistent with the enabling legislation

.03 [Political Committee]: The proposed regulation repeals outdated regulation and keeps the numbering in reserve.

.06 In-Kind Contributions: The proposed regulation changes terms to be consistent with the other provisions in COMAR and Title 15 of the Election Law Article.

.07 Prior Expenditures: The proposed regulation repeals the outdated regulation. The proposed regulation requires all campaign finance activity must cease unless conducted through the public financing committee once a notice of intent has been filed. The proposed regulation permits certain enumerated prior expenditures to be assumed by the public financing committee without penalty or payment.

Chapter .04: Disbursement and Expenditure of Public Contribution

.03 [Supplemental Public Contribution]: The proposed regulation repeals outdated regulation and keeps the numbering in reserve.

.04 Single Campaign Fund Required: The proposed regulation requires a gubernatorial ticket committee to maintain one bank account consistent with the rules and regulations for a political committee.

.05 Prohibited Uses of Public Contribution: The proposed regulation updates terms to be consistent with the current law and changes the deadlines to 45 days for the final payment for services rendered to the gubernatorial ticket committee instead of 30 days.

.06 [Reports]: The proposed regulation repeals the outdated regulation and keeps the numbering in reserve.

Chapter .05: Outstanding Obligations

.01 Outstanding Obligations: The proposed regulation repeals the outdated regulation and requires the payment of all outstanding obligations prior to the filing of the final report.

.02 [Post-Primary Election] Fundraising: The proposed regulation repeals the outdated regulation. The proposed regulation allows for a gubernatorial ticket committee to continue to fundraise in a new election cycle to satisfy any outstanding obligation it incurred during the election.

In response to questions from Mr. Voelp, Mr. DeMarinis gave the following responses:

1. He noted that the schedule of matching fund filing request deadlines as presented in the amended COMAR 33.14.02.05 is not explicitly stated in the new law but stems from current the current deadlines for county level offices.
2. He noted that the proposed amended COMAR 33.14.03.07 requires that all campaign finance activity must cease unless conducted through the public financing committee once a notice of intent has been filed.
3. He clarified that the electronic signatures allowed under the proposed new COMAR 33.14.02.13 are in line with electronic signatures allowed under Title 13 and allow for the administrative convenience of a candidate being able to receive a credit card donation online and collect the required signature at the same time. Requiring a wet signature for an online donation is highly inefficient. In response to a comment from Mr. Funn, Mr. DeMarinis clarified that other types of digital donations (e.g., Venmo, Zelle, etc.) are allowed for public campaign financing candidates, but the donor would still be required to complete the donor card and sign electronically.

Mr. Funn made a motion to approve the proposed amendments to COMAR 33.14, as presented by Mr. DeMarinis. Mr. Miller seconded the motion. The motion passed unanimously.

APPROVAL OF REPLACEMENT EARLY VOTING CENTERS

Ms. Dorsey presented requests for approval of replacement early voting centers from the Anne Arundel, Baltimore, Caroline, Cecil, Charles, Frederick, Harford, Howard, Prince George's, and Worcester County Boards of Elections. The presentation can be viewed in full at:

https://elections.maryland.gov/about/documents/Replacement_EVC_April2022.pdf.

1. Anne Arundel- Ms. Dorsey presented a request from the Anne Arundel County Board of Elections to replace five early voting centers for the primary election only. SBE recommended approving this request.
2. Caroline County- Ms. Dorsey presented a request from the Caroline County Board of Elections to replace one early voting center – the James F. Fettered Community Center with the Caroline County Health and Public Services Building – for both elections. SBE recommended approving the request.
3. Cecil County- Ms. Dorsey presented a request from the Cecil County Board of Elections to replace one early voting center –the Cecil Arena with Calvert Elementary School – for the primary election only. SBE recommended approving the request.

Ms. Woodward made a motion to approve the requests for replacement early voting centers, as presented by Ms. Dorsey, in Anne Arundel, Caroline, and Cecil Counties. Mr. Funn seconded the motion. The motion passed unanimously.

4. Charles County- Ms. Dorsey presented a request from the Charles County Board of Elections to replace one early voting center –St. Joseph's Hall with St. Joseph's Activity Center – for the primary election only. SBE recommended approving the request.
5. Frederick County- Ms. Dorsey presented a request from the Frederick County Board of Elections to replace one early voting center – the Frederick Senior Center with Trinity Recreation Center – for both elections. SBE recommended approving the request.
6. Harford County- Ms. Dorsey presented a request from the Harford County Board of Elections to replace one early voting center – Jarrettsville Fire Hall with Jarrettsville Elementary School – for the primary election only. SBE recommended approving this request.
7. Worcester County- Ms. Dorsey presented a request from the Worcester County Board of Elections to replace one early voting center – Roland Powell Convention Center with Worcester Preparatory School – for the primary election only. SBE recommended approving this request.

Mr. Funn made a motion to approve the requests for replacement early voting centers, as presented by Ms. Dorsey, in Charles, Frederick, Harford, and Worcester Counties. Mr. Miller seconded the motion. The motion passed unanimously.

8. Baltimore County- Ms. Dorsey presented a request from the Baltimore County Board of Elections to replace six early voting centers –five centers for the primary election only and one center for both elections. SBE recommended approving these requests.

9. Howard County- Ms. Dorsey presented a request from the Howard County Board of Elections to replace all five of its early voting centers. SBE recommended approving these requests.
10. Prince George's County- Ms. Dorsey presented a request from the Prince George's County Board of Elections for one replacement early voting center –Accokeek VFW with the Accokeek Academy – for the primary election only. SBE recommended conditionally approving this request pending approval by the Prince George's County Board of Elections.

Mr. Funn made a motion to approve the requests for replacement early voting centers, as presented by Ms. Dorsey, in Baltimore and Howard Counties. Mr. Miller seconded the motion. The motion passed unanimously.

Mr. Funn made a motion to conditionally approve the request for the replacement early voting center, as presented by Ms. Dorsey, in Prince George's County. Mr. Miller seconded the motion. The motion passed unanimously.

APPROVAL OF DECLARATORY RULINGS

Mr. DeMarinis presented requests from two individuals requesting declaratory rulings. According to COMAR 33.01.02.01, Mr. DeMarinis explained that the purpose of a declaratory ruling is for a petitioner to know how the State Board would apply a regulation, order or a statute to any person or entity.

Petition #1- George Gluck

On February 22, 2002, we received a petition for a declaratory ruling (“the Petition”) pursuant to COMAR 33.01.02 from Mr. Gluck (“Petitioner #1”). Petitioner #1 seeks to file a declaration of intent for multiple public offices simultaneously. The issue presented is whether an individual may seek the nomination of a non-principal political party for multiple public offices simultaneously.

Based upon the facts and issues presented, we recommend that the State Board should 1) issue a declaratory ruling, and 2) should decide that Petitioner #1 cannot file declarations of intent for multiple public offices.

In response to a question from Mr. Voelp, Mr. DeMarinis confirmed that Mr. Trento reviewed the petition prior to his departure and agreed that a person can not file declarations of intent for multiple public offices.

Mr. Voelp confirmed, to which Mr. DeMarinis agreed, that the options the Board could take are to approve the petition, to deny the petition, or determine that the Board does not have jurisdiction over the question presented in the petition.

Mr. Funn made a motion to issue a declaratory ruling stating that a person can only declare an intent to run for one public office at a time. Mr. Miller seconded the motion. The motion passed unanimously.

Petition #2- Delegate Mary Ann Lisanti

On March 7, 2022, the State Board received a petition for declaratory ruling regarding the discrepancies on election boundaries under Election Law Article §4-103(a) (the “Petition #2”) from Delegate Mary Ann Lisanti (the “Petitioner #2”). The issue presented is whether an approved redistricting map supersedes the text of the redistricting legislation if a discrepancy is

discovered. Based upon the facts and issues presented, we recommend that the State Board not issue a declaratory ruling on the matter because the declaratory ruling process is an incorrect venue for the action sought by the Petitioner #2.

In response to a question from Mr. Williams, Mr. DeMarinis stated that the correct venue to clarify the discrepancy between the redistricting map and legislation text would be the Harford County Council or through the judicial system.

Mr. Funn made a motion to decline to issue a declaratory ruling stating because the State Board of Election is the incorrect venue to respond to make the determination requested in Petition #2. Ms. Woodward seconded the motion. The motion passed unanimously.

APPROVAL OF AMENDED BYLAWS FOR BALITMORE COUNTY

Ms. Hartman presented amended bylaws for the Baltimore County Board of Elections, which were approved unanimously by the local board at its February 2022 meeting. The amendment includes the addition of text to the Special Meetings subsection to require notification of special meetings by text message and email to board members duties with confirmation required. New text is italicized. Specifically, the amendment is as follows in italicized text:

Article 3- Meetings

Section 3.1- Time and Locations

E. Special Meetings. The president or a majority of the Board making application to the President may call a special meeting. However, no votes may be taken at a special meeting unless three days prior notice has been given to all members, staff and the public. *There shall be notification by cellphone text messaging and email to all Board members when calling any meetings not regularly scheduled. Acknowledgment must be received to ensure all members have been adequately notified.*

In reviewing the amended Bylaws, Ms. Woodward, Mr. Williams, and Mr. Snyder made additional typographical suggestions for the document, which Ms. Hartman stated she would relay to the local board.

In response to a question from Mr. Funn regarding if a Board member does not have both a cell phone to receive a text message and a computer to receive email, Ms. Charlson clarified that the bylaws are applicable to current board members only. Because this amendment was approved by the local board of elections, the members have already agreed to the proposed terms.

There was no further discussion on the approval of the proposed amended bylaws. Ms. Woodward made a motion to adopt the amended bylaws for the Baltimore County Board of Elections. Mr. Miller seconded the motion. The motion passed unanimously.

In response to a question from Mr. Williams regarding if the State Board needed to update its bylaws, Ms. Charlson stated that we have updated the Delegation of Duties document which accompanies the bylaws. That document and the bylaws are currently under review, and we plan to present those documents at the next meeting for adoption.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Speaker

Nicole Hanson-Mundell- Executive Director, Out for Justice

Ms. Hanson-Mundell, on behalf of the of Out for Justice and other voting advocacy organizations, proposed changes to the voter registration application oath describing eligibility of persons with convictions. Specifically, on the paper version of the application, she proposed changing the wording from “Not have been convicted of a felony, or if you have, you have completed serving a court-ordered sentence of imprisonment.” to *“Not be currently serving a sentence of imprisonment for a felony conviction.”*

Similarly, in the online voter registration system, Ms. Hanson-Mundell proposed changing the fifth required affirmation before signing the application from: “One of the following is true:

- I have not been convicted of a felony.
- I have been convicted of a felony, but I have completed serving a court-ordered sentence of imprisonment.” to *“I am not currently serving a sentence of imprisonment for a felony conviction.”*

Ms. Hanson-Mundell explained that, while individuals who have completed incarceration for a felony or are awaiting trial and have not yet been convicted are eligible to vote, many of those eligible voters are not aware that they are eligible.

In response to a question from Ms. Woodward regarding the need for this change at this time, Ms. Hanson-Mundell stated that despite the law being in existence since 2015, most of the eligible voters who were previously incarcerated for a felony, or who are awaiting trial and have not yet been convicted, do not know that they have the right vote. She states that simplifying the language on the application removes another barrier to voting.

Ms. Woodward stated that she is sympathetic to the issue presented but stated her reservations that the State Board does have the authority to make the changes requested and that the revised language is the correct language to use. She noted how the revised versions of the mail-in ballot application went through a rigorous review by linguists from the University of Baltimore and would want a similar review for any other changes made to public-facing documents.

After much discussion, Mr. Voelp proposed that for the next meeting, the staff prepare a timeline for implementing a change such as the one proposed by the speaker. No members objected.

Ms. Hanson-Mundell thanked the Board for their time. There was no further discussion.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

There were no contributions to report.

SCHEDULE NEXT MEETING

The next meeting is scheduled for Thursday, June 2, 2022 at 2 p.m.

ADJOURNMENT

Mr. Funn made a motion to adjourn the meeting. Mr. Miller seconded the motion, and it passed unanimously. The open meeting adjourned at 3:51 pm.

Announcements & Important Meetings

SBE Employees in New Positions

Donna Duncan has moved to a new position at SBE. Donna is now the Assistant Deputy for Constituent Relations and is responsible for outreach and communications to all of our stakeholders. This change is mostly in name only since Donna has been performing these duties for many years, but since it has evolved into a full-time effort, we decided to make it a dedicated position.

Melissia Dorsey is now the Assistant Deputy for Election Policy, the position Donna formerly held. Melissia will continue to oversee the Election Reform and Management Division (where she was previously the Director) and the Voter Registration and Petition Division. The Director of the Election Reform and Management Division is now vacant and we are recruiting to fill that position.

Election Directors' Meetings

We hosted an Election Director's meeting on May 12, 2022, and on June 2, 2022, we will begin a series of weekly meetings leading up to the election. The topics of discussion cover the current election preparation tasks and any specific topics or questions requested by the Election Director's. As the minutes of the meetings are prepared, they will be included with the County Bulletin.

Election Reform and Management

Ballots

Over 5,000 by-precinct ballots were recently created by Natasha Walker and reviewed and proofed by the local boards of elections. Before going to the by-precinct ballot, the usual number of ballot styles was approximately 700 to 800. This is a significant change that was managed within shortened deadlines due to redistricting litigation. The 5,000 ballots are multiplied about four or five times to provide different sources with the exact format needed for different tasks.

Call Center

Since the 2010 elections, we have used a call center to assist us in responding to the voters of Maryland. These services began with assisting SBE and then several of the larger local boards. In 2020, the call center answered over 182,600 inquiries for SBE and about 18 local boards. For the 2022 elections, we are utilizing this service to help our voters get answers to their questions. Currently, the call center is handling calls for SBE and twelve local boards, and another local board is scheduled to join the call center when the ballots are mailed. As of May 27, 2022, a total of 17,292 calls have been handled.

Mail-in Voting

Another round of mail-in ballot request forms will be mailed next week. This mailing will be sent to three groups of voters (about 600,000 voters) - (1) Democrats and Republicans who registered to vote after our initial data pull in December; (2) Democrats and Republicans who provided a new address after the initial data pull; and (3) unaffiliated voters and voters affiliated with other political parties who have a ballot for the primary election. We post a [report](#) showing the number of processed ballot requests and expect that the number of requests will increase as a result of this mailing.

Under federal law, ballots must be transmitted to requesting military and overseas voters no later than 45 days before an election. June 4 is 45 days before the July 19 election. This week, our mailhouse vendor will mail over 750 ballot packets to requesting military and overseas voters and we will email over 1,650 voters a link to access their ballot via our online ballot delivery system. This schedule means that we will meet the 45-day requirement.

Ballots to all other requesting ballots will be sent next week. Our mailhouse vendor will mail about 350,000 ballot packets on June 9, and we will email about 35,000 voters a link to access their ballot via our online ballot delivery system. After this initial transmission, ballots will be transmitted several times a week until the week before the election.

Each ballot packet will include a list of the ballot drop boxes in that voter's jurisdiction. A statewide list of ballot boxes is available [here](#).

USPS

The United States Postal Service (USPS) filed notice with the Postal Regulatory Commission (PRC) of price changes to take effect July 10, 2022. If approved by the PRC, this would include raising First-Class Mail prices approximately 6.5 percent. Beginning January 2023, USPS price adjustments will occur twice a year (January and July) each year.

The Biden administration is looking to give the USPS \$5 billion to support its mail-in voting operations over the next decade. The administration, as part of its fiscal 2023 budget request, expects the money would support vote-by-mail, including making ballots postage-free and reducing the cost of other election-related mail for jurisdictions and voters.

Voter Education

Our voter education campaign kicked off on May 23. The initial messages are registering to vote for individuals who are not registered to vote and checking and updating existing information for voters who are already registered. These messages will be delivered via digital channels (e.g., Google, Facebook, etc). Future phases of the campaign will focus on general messaging about the three ways to vote and voting deadlines. We will use traditional media – TV, radio, and print - as the campaign continues. A few images from the campaign are here. We will soon provide a toolkit for use.



Voter Registration

Statewide Referendum Petition Effort

The deadline to file a referendum petition effort with the Secretary of State's Office was Tuesday, May 31. This effort is to put a question to the voters on the recently passed legislation, [HB 937/Chapter 56](#) - The Abortion Care Access Act. A total of 69,135 valid signatures is required to have the question placed on the ballot at the November general election. A minimum one-third of the total signatures is required for the first filing. The sponsor of this petition effort failed to meet the initial threshold of 23,045 signatures.

Voter Registration Application Verbiage Change

At the request of the State Board members, SBE staff developed a timeline for the ability to change the verbiage regarding the qualifications of individuals convicted of a felony. These qualifications are found in Election Law Article, §3-102.

The current language is:

Not have been convicted of a felony, or if you have, you have completed serving a court-ordered sentence of imprisonment.

The proposed language is:

Not be currently serving a sentence of imprisonment for a felony conviction.

The timeline for the proposed change is:

1. Mock-up of the English version of the voter registration application: Complete
2. Notify “automatic registration” agencies about proposed text change: Complete
3. Approval of proposed language by the State Board: June 2 meeting
4. Obtain Spanish translation of the SBE-approved language: Request by June 6
5. Update SBE website and request updates to Attorney General’s website: June 6, 2022 (estimate)
6. Update SBE’s online voter registration system (OLVR): June 6, 2022 (estimate)
7. Procure printed voter registration applications: Request for proposals issued on May 26, and bids are due on June 3.
8. “Automatic registration” agencies complete text changes: July 1 (estimate)
9. Receive printed voter registration applications: Minimum 6 weeks for production and delivery. The estimated shipping date is July 18.

MDVOTERS

The 8.5 release was implemented on May 20. This release included enhancements to the ballot export file and various helpdesk tickets. During the MDVOTERS downtime for the release server, enhancements were completed to assist with the local boards with processing voter notification cards triggered by the redistricting process. The next release is scheduled for June 10, and the release will address the election judge module and high speed mail sorter enhancements.

MDVOTERS Audits

Monthly audits of voter registration data continue to verify compliance with federal and State laws governing voter registration. The monthly audits include review of the local boards of elections’ processing of Electronic Registration Information Center (ERIC) reports, Department of Health (DHMH) death records, Administrative Office of the Courts (AOC) felony records, and the processing of overall voter registration records. Follow up is conducted with the local boards to ensure all corrections are completed and to address any training issues. On a monthly basis, a minimum of 144 audits are conducted.

Electronic Registration Information Center (ERIC) - Membership

ERIC’s membership now has 31 states plus the District of Columbia. For more information on ERIC, please visit <https://ericstates.org/>.

ERIC Files

We are now receiving ERIC data on a monthly basis. On even months (February, April, etc), we receive the In-State Updates, Cross-State, and NCOA (National Change of Address) reports for processing. Odd months bring us the In-State Duplicate and Social Security Administration Death files for processing. Now that we are

within 90 days prior to an election and prohibited from sending list maintenance mailings, we will receive the In-State Duplicate and SSA Death files on a monthly basis.

Motor Vehicle Administration (MVA) Transactions

During April, MVA collected the following voter registration transactions:

New Registration - 10,522	Residential Address Changes - 15,611
Last Name Changes - 2,254	Political Party Changes - 2,970

During May, MVA collected the following voter registration transactions:

New Registration - 11,349	Residential Address Changes - 18,510
Last Name Changes - 2,810	Political Party - 3,646

Non-Citizen Registration and Voting

From April 20, 2022 to May 30, 2022, 15 voter records were canceled due to these voters not being U.S. citizens. 5 voters have voting history. SBE will review these records prior to submitting them to the Office of the State Prosecutor.

Candidacy and Campaign Finance (CCF) Division

Candidacy

The deadline for Petition and non-principal political party candidates to file a Declaration of Intent for candidacy is July 5, 2022 at 5 pm. Filings are still by appointment.

Campaign Finance

State Public Financing Program

In order to qualify for a public contribution, the candidate must raise \$120,000 from 1,500 Maryland residents. The certified gubernatorial ticket has qualified for a total of \$798,527.68 in public funds and received \$78,672 in public funds in May. One gubernatorial ticket filed a notice of intent but failed to qualify by the deadline.

County Public Financing Programs

Montgomery County: There are 19 certified candidates in the program. Eight additional candidates have filed a notice of intent to participate. The certificate deadline to qualify for a public contribution is June 4. The program has disbursed \$175,475 in April and \$147,881 in May with an aggregate disbursement total of \$2,256,071.

Howard County: There are three certified candidates in the program. Three more candidates filed a notice of intent to participate in the program. The deadline to qualify for a public contribution is June 4. As of May 17, the program has disbursed a total of \$561,553.49.

Website Activity

In April, the MD Campaign Reporting Information System (MD CRIS) website was visited by 339,042 individuals for an average of 11,301 per day. Additionally, it had 2,247,288 hits. Each viewer looked at an average of approximately 5.17 page views per day. The Business Contribution Disclosure System (BCDS) website had 830,584 hits, with 58,420 visitors with an average of nearly 13.6 page views per day.

Enforcement

1. Friends of David Ellin paid \$600.00 on April 26, 2022, for failure to record all contributions and expenditures.
2. Kullen, (Sue) For Calvert paid \$500.00 on April 27, 2022, for failure to record all contributions and expenditures.

3. Montgomery County Republican Central Committee paid \$1,000.00 on May 12, 2022, for failure to record all contributions and expenditures.
4. Citizens to Elect Stephanie A. Boston paid \$600.00 on May 18, 2022, for failure to record all contributions and expenditures.
5. Melanie Harris for MD 12 paid \$100.00 on May 19, 2022, for cash disbursement greater than \$25.00.

Voting Systems

New Electronic Pollbook

Work on implementing the new electronic pollbooks continues. We are simultaneously in the Project Initiation and Planning and the Analysis and Design phases. The project initiation and planning phase is on schedule for completion in the second quarter of 2022, and the analysis and design phase is on schedule for completion in the third quarter of 2022.

Voting System Replacement Project

The current voting system lease ends March 2023, and there is one option remaining. If exercised, the final option ends March 2025. We are currently gathering information about current and future voting system solutions and are on schedule to complete this phase by the third quarter of 2022.

Ballot Drop Box Delivery

The delivery of 280 state-owned ballot drop boxes for the upcoming 2022 Gubernatorial Primary election have been scheduled to begin on Monday, June 6, 2022. Six days have been allotted to complete the delivery of the ballot drop boxes and all units are expected to be in place by Monday, June 13, 2022.

Logic and Accuracy Testing (L&A)

Logic and Accuracy testing of the voting equipment for the upcoming Gubernatorial Primary election has begun. All equipment to be deployed for Early Voting, Election Day or for the Canvassing of mail-in ballots will be tested by the local boards of elections. L&A testing on voting equipment to be deployed for Early Voting must be completed by July 5, 2022. The L&A testing of voting equipment to be deployed for Election Day will be completed statewide by July 9, 2022.

Project Management Office (PMO)

Inventory Management

The SBE FY22 Inventory Auditing of equipment and supplies statewide started on February

1. Currently, between SBE and the local boards, 94.92% of the inventory has been audited, with an end date for all the inventory auditing on June 31, 2022.

Central Warehouse

The Central Warehouse team is busy working on a number of tasks related to the upcoming election with the receiving and shipping out of equipment and supplies.

Document Management

We issued a Request for Information (RFI) for responses from document management system vendors. The closing date for the responses was April 29. We received 17 responses to the RFI and are completing the review process. One of the next steps will be to generate the requirements for the document management system Request for Proposals (RFP).

Working on the agency's records retention requirements with a focus on the submission of documents to the State Archives for permanent storage.

Baltimore City Relocation

Continued to work with the Baltimore City Board of Elections on their relocation plans.

Election Operations Support

The PMO continues its work on the logistics and planning for the primary election operations support that includes the use of an election helpdesk system and the setup of an election operations center on election day.

State of Maryland 

State Board of Elections – May 20, 2022 Emergency Meeting

Attendees (via conference call):

William G. Voelp, Chair
Malcolm L. Funn, Vice Chair
Justin Williams, Member
T. Sky Woodward, Member
Linda Lamone, Administrator
Nikki Charlson, Deputy Administrator
Donna Duncan, Assistant Deputy for Constituent Relations
Mary C. Wagner, Director of Voter Registration
Melissia Dorsey, Assistant Deputy for Election Policy
Keith Ross, Assistant Deputy, Project Management
Tracey Hartman, Director of Special Projects

DECLARATION OF QUORUM PRESENT

Mr. Voelp called the meeting to order at 10:33 am. He noted that Severn Miller was not in attendance but declared that a quorum was still present.

ADDITIONS TO THE AGENDA

There were no additions to the agenda, but Mr. Voelp thanked the local boards of elections for their hard work so far this election season, particularly regarding the changes required due to the change in the election date.

APPROVAL OF REPLACEMENT EARLY VOTING CENTER- FREDERICK COUNTY

Ms. Dorsey presented a request for approval from the Frederick County Board of Elections to replace one early voting center – the Middletown Volunteer Fire Department with Middletown Primary School – for the primary election only. SBE recommended approving the request.

Ms. Woodward made a motion to approve the request for a replacement early voting center, as presented by Ms. Dorsey, for Frederick County. Mr. Funn seconded the motion. The motion passed unanimously.

APPROVAL OF DELAYED POLLING PLACE ASSIGNMENTS OR CHANGES

Ms. Duncan presented for approval polling place assignments or changes from the Anne Arundel, Baltimore, Frederick, Garrett, Harford, Howard, Montgomery, Prince George’s, Wicomico, and Worcester Boards of Elections. She explained that local boards can change polling places up until 13 weeks before the election. That deadline was April 18, 2022 for the July 19 Primary Election. Because of already-planned summer activities, many polling places are not able to host voting on July 19.

In response to a question regarding how to proceed, Mr. Funn stated that he supported voting on all the changes at one time. Mr. Williams and Ms. Woodward concurred with Mr. Funn.

Mr. Funn made a motion to approve the requests for the polling place assignments or changes as presented in the meeting materials by Ms. Duncan for Anne Arundel, Baltimore, Frederick, Garrett, Harford, Howard, Montgomery, Prince George’s, Wicomico, and Worcester Counties. Mr. Williams seconded the motion. The motion passed unanimously.

SCHEDULE NEXT MEETING

The next meeting is scheduled for Thursday, June 2, 2022 at 2 p.m.

ADJOURNMENT

Mr. Funn made a motion to adjourn the meeting. Ms. Woodward seconded the motion, and it passed unanimously. The meeting adjourned at 10:43 am.

ASSISTANT ATTORNEY GENERAL'S REPORT

June 2, 2022

1. *WinRed, Inc. v. Ellison, et al.*, No. 21-cv-1575 (D. Minn.). On July 7, 2021, WinRed, Inc. – a federal PAC created to assist Republican Party candidates – filed a lawsuit against the Attorneys General of Connecticut, New York, Maryland, and Minnesota (the “State AGs”), seeking a declaration that State consumer protection statutes and regulations are preempted by federal law, to the extent that these State laws are being enforced to regulate the use of pre-checked recurring contribution boxes for solicitations for federal offices. WinRed had received letters from the defendants requesting information and documents regarding its use of pre-checked boxes in that context. (It is now public that ActBlue – the PAC formed to assist Democratic Party candidates – has received a similar request from the same State AGs, but has not joined this lawsuit.) On July 27, 2021, WinRed filed a motion for preliminary injunction against enforcement of subpoenas served by the State AGs. On July 29, 2021, the State AGs moved to dismiss the complaint. Oral argument on both motions took place on November 2, 2021. On January 26, 2022, the Court issued an order denying Plaintiff’s motion for preliminary injunction and granting the defendants’ motion to dismiss, and dismissed the Complaint. WinRed has appealed the dismissal to the U.S. Court of Appeals for the Eighth Circuit. On March 25, 2022, WinRed filed its opening brief. The Appellees’ response was filed in late April. WinRed filed its reply brief on May 23, 2022. The Court is in the process of being scheduled for oral argument.

2. *Conners v. State of Maryland, et al.*, No. C-02-CV-21-001282 (Cir. Ct. A.A. Cnty.). On September 23, 2021, the Plaintiff filed a lawsuit challenging the SBE’s disclosure of personalized voter information on lists of registered voters without obtaining voters’ consent. She alleges that SBE’s practices of (i) disclosing information beyond just the names of voters on the voter list, (ii) disclosing the voter list to non-Maryland registered voters, (iii) transmitting the voter list to individuals or organizations who do not swear the oath that the list will only be used for electoral purposes, (iv) failing to ensure that the purpose for which the list is intended to be used by the applicant comports with that requirement, and (v) allowing only some voters to participate in the voter confidentiality program, violates various State and federal laws and constitutional provisions. The plaintiff is seeking, among other things, damages in the amount of \$400,000 for each instance her voter information was disclosed on a voter list transmitted to an applicant, and seeks injunctive relief in the form of an order forbidding SBE from disclosing voter information without the affirmative consent of the voter and requiring

SBE to issue new voter ID numbers to every Maryland registered voter. The State of Maryland, the State Administrator, and the Governor are named as defendants in the case.

Meanwhile, on November 8, 2021, the Defendants filed a motion to dismiss the Complaint. On November 23, 2021, Plaintiff filed an opposition to the motion to dismiss. The motion to dismiss was heard on February 14, 2022. On March 10, 2022, the Circuit Court issued an opinion and order dismissing the Complaint. Ms. Conners did not appeal.

3. *Baltimore Cnty. Branch of the NAACP, et al. v. Baltimore Cnty., Md., et al.*, No. 1:21-cv-03232 (D. Md.). On December 21, 2021, the Baltimore County Branch of the NAACP, the League of Women Voters, Common Cause of Maryland, and several individual plaintiffs filed a lawsuit challenging the Baltimore County redistricting map for county council districts, on the ground that it violated section 2 of the Voting Rights Act. Baltimore County, the individual members of the Baltimore County Council, and the Baltimore County Board of Elections were named as defendants. (The individual County Council members have since been dismissed from the case.) On January 19, 2022, the plaintiffs filed a motion for preliminary injunction, and the court entered an order setting a hearing for February 15, 2022 on the plaintiffs' motion. On February 22, 2022, the court ruled in favor of the plaintiffs, and ordered Baltimore County to produce a compliant map by March 9, 2022. On March 9, 2022, Baltimore County filed its proposed remedial map. The Court has asked the plaintiffs to respond to the filing by 5 pm today, and will hold a conference with the parties on March 11, 2022 to discuss further proceedings. On March 25, 2022, the Court approved the remedial map proposed by Baltimore County. On May 9, 2022, after reviewing status reports from the parties, the Court dismissed the matter without prejudice, to allow the plaintiffs to bring a challenge to the county map after the July 19, 2022 election if they determine that a challenge is warranted, and to file a motion to attorneys' fees by June 6, 2022.

4. *In the Matter of Seth Wilson*, No. C-02-CV-22-000078 (Cir. Ct. A.A. Cnty.). On January 14, 2022, Seth Wilson, the Chairman of the Washington County Republican Party Central Committee, filed a petition for administrative mandamus of the determination and approval, respectively, by the Washington County Board of Elections and SBE, of the locations for early voting centers in Washington County for the 2022 elections. On January 19, 2022, the agencies were provided notice of the petition for administrative mandamus by the Clerk of the court. On March 22, 2022, the agencies filed administrative records. Mr. Wilson has filed his memorandum of law in support of his petition. The State and Local Boards have filed answering memoranda. Mr. Wilson

will likely be filing a reply memorandum within the next two weeks. A hearing on the petition has been scheduled for August 15, 2022.

5. *Brian Marron v. Linda Lamone*, No. C-02-CV-22-000795 (Cir. Ct. A.A. Cnty.). On May 9, 2020, Brian Marron, a registered voter, filed a lawsuit against Linda Lamone and Daniel Cox. Mr. Marron claimed that Mr. Cox was ineligible to run for Governor because of his alleged involvement in the events at the Capitol on January 6, 2021. Ms. Lamone filed a motion to dismiss or for summary judgment, and requested an expedited hearing. After briefing the motion and argument on May 20, 2022, the Court granted the motion to dismiss because it was untimely and barred by laches. Mr. Marron did not appeal.

6. *Paul Corderman v. Shawn Perry*, No. C-21-CV-22-000226 (Cir. Ct. Wash. Cnty.). On March 16, 2022, Senator Paul Corderman sued Shawn Perry, the Maryland State Board of Elections, and the Washington County Board of Elections. Senator Corderman was challenging Mr. Perry's residency and alleged that his name should not appear on the ballot. After a hearing on May 26, 2022, the Court concluded that Mr. Perry established his residency before the deadline to run for office and his name did not need to be removed from the ballot.

Bruce Robinson, President
Gloria Mason, Vice President
Carol Byrd, Secretary
William Feuer, Member
Bruce Harris, Member
Andrew Bailey, Board Counsel



RUIE MARIE LAVOIE
Director

ANN "NANCY" STRATTON
Deputy Director

NOTICE OF BOARD ACTION

Emergency Polling Place Location Change

At its May 25, 2022 meeting at 8:30 am, the Baltimore County Board of Elections considered and approved the relocation of **Precinct 15-25**, Gunpowder VFW 10067, located at 6309 Ebenezer Road in Baltimore, Maryland 21220 to **Vincent Farm Elementary School in the Cafeteria located at 6019 Ebenezer Road in White Marsh, Maryland 21162.**

This relocation is necessary because the facility is no longer available for use as a polling place.

The meeting will be livestreamed for public viewing. Meeting information is available on the Election Agency website in the calendar.



Donna Duncan -SBE- <donna.duncan@maryland.gov>

Emergency Polling Place Change - Baltimore County

Ruie LaVoie <rlavoie@baltimorecountymd.gov>
To: Donna Duncan -SBE- <donna.duncan@maryland.gov>
Cc: Bruce Robinson <brobinson@baltimorecountymd.gov>

Wed, May 25, 2022 at 8:02 PM

Donna,

This email serves as a request to be placed on the June 2, 2022 State Board meeting agenda to have an emergency polling place change approved. Attached is the Board Action information for Precinct 15-25. We have a signed agreement in place but they called last week and said they do not wish to be a polling location. I am available to join the meeting should the State Board have questions

Thank you for your time and assistance,

Ruie

Ruie Marie Lavoie
Director, Baltimore County Board of Elections
Vice President, Maryland Association of Election Officials

Office: 410.887.5700 | rlavoie@baltimorecountymd.gov

11112 Gilroy Road, Suite 104

Hunt Valley, MD 21031

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Board Action Notice -Emergency Polling Place Change 15.25.docx
218K

**Title 33 State Board of Elections
Subtitle 13 Campaign Financing**

Chapter 07 Authority Line Requirements; Electronic Media

Authority: Election Law Article, §§2-102(b)(4), 13-401, 13-404, 13-245 and Title 13, Subtitle 4, Part I, Annotated Code of Maryland Annotated Code of Maryland

.02 Requirements.

A.-G. (text unchanged)

H. *Deep Fake*.

(1) In this paragraph “Deep Fake” means an audio or video recording that appears to constitute a true recording of an action, a sound, a vocalization, or an image, but:

(a) Did not occur in the manner presented by the recording in reality; and

(b) Was generated with the assistance of computer software to create apparently authentic images, vocalizations, or recordings.

(2) A deep fake created, used, paid or authorized by a political committee or its agent for the purpose of promoting or opposing a candidate, a prospective candidate, or the approval or rejection of a question is campaign material as defined under Election Law Article, §1-101(k), Annotated Code of Maryland.

(3) A political committee that creates, uses, pays or authorizes the creation, distribution, publication, or use of a deep fake as or included in campaign material, shall include:

(a) The authority line required under Election Law Article, §13-401(a)(1), Annotated Code of Maryland, within the publication or distribution of the deep fake; and

(b) In a clear and conspicuous manner at the beginning and the end of the part off the campaign material containing the deep fake that the content or substance of what is being presented does not reflect a true recording of an action, sound or image that occurred in reality.

I. *Text Message*.

(1) A text message created, used, paid or authorized by a political committee or its agent and sent to a potential voter or donor for the purpose of promoting or opposing a candidate, a prospective candidate, or the approval or rejection of a question is campaign material as defined under Election Law Article, §1-101(k), Annotated Code of Maryland.

(2) A political committee that creates, uses, pays or authorizes the creation, distribution, publication, or use of a text message constituting campaign material under paragraph I(1) of this Regulation shall include the authority line required under Election Law Article, §13-401(a)(1), Annotated Code of Maryland, within the text message.

(3) If the character limit of a text message constituting campaign material described in paragraph I(1) of this Regulation is not sufficient to include the authority line information required under Election Law Article, §13-401(a), Annotated Code of Maryland, in a legible manner, the political committee is in compliance with the authority line requirement under Election Law Article, §13-401(a), Annotated Code of Maryland if a second text message that prominently displays the authority line information required under Election Law Article, §13-401(a), Annotated Code of Maryland, is immediately sent to the same number to which the text message constituting campaign material described in paragraph I(1) of this Regulation was sent.

**Title 33 State Board of Elections
Subtitle 18 Violations
Chapter 02 Prohibited Acts**

Authority: Election Law Article, §§2-102(b)(4), 13-602 and 16-201(a), Annotated Code of Maryland Annotated Code of Maryland

.01 Definitions

A. In this chapter, the following terms ha[s]ve the meaning indicated.

B. Terms Defined.

(1) “Deep fake” has the meaning stated in COMAR 33.13.07.02H(1).

(2) “Political convention” means the act of a political party or central committee of the political party to select, nominate, or elect:

[(1)](a) A replacement candidate to the ballot pursuant to Election Law Article, Title 5, Subtitles 9 and 10, Annotated Code of Maryland;

[(2)](b) A member to the central committee;

[(3)](c) A person for appointment to fill a vacancy in accordance with Article III, Section 13, of the Maryland Constitution; or

[(4)](d) A candidate for the general election.

.02 Prohibited Acts

(E) Deep Fake. A person may not willfully or knowingly influence or attempt to influence a voter’s decision to go to the polls or to cast a vote by publishing, distributing, or disseminating material constituting or containing a deep fake within 90 days before an election without meeting the same requirements imposed on political committees under COMAR 33.13.07.02H.

Title 33 State Board of Elections
Subtitle 20 Disclosure by Person Doing Public Business
Chapter 8 Sanctions

Authority: Election Law Article, §§2-102(b)(4) and 14-109, Annotated Code of Maryland
Annotated Code of Maryland

.01 Penalties

A. Late Filing Fee Penalty. *Except as provided in §B of this Regulation*, [T] the State Board shall assess a late filing fee for a failure to file the statement of contributions required under Election Law Article, §14-104, Annotated Code of Maryland, [of \$10 for each day or part of a day that the statement of contributions is overdue] *in the same method and manner as prescribed by Election Law Article, §13-331(b), Annotated Code of Maryland.*

B. Maximum Fee. The maximum fee assessed under §A of this regulation is \$[500] 1,000.

C. [text unchanged]

**Title 33 State Board of Elections
Subtitle 13 Campaign Financing
Chapter 6 Campaign Accounts**

Authority: Election Law Article, §§2-102(b)(4) and Title 13, Subtitle 2, Part IV, Annotated Code of Maryland Annotated Code of Maryland

.07 Campaign Contribution Receipts

A. Receipts. By the next deadline for filing a campaign finance report after receiving a contribution specified in paragraph (2) of this subsection, a treasurer shall issue a campaign contribution receipt.

B. Required Contents. The receipt issued by the treasurer shall include:

- (1) The name of the contributor;*
- (2) The address of the contributor;*
- (3) The date of the contribution;*
- (4) The transaction method of the contribution;*
- (5) The amount of contribution;*
- (6) The aggregate amount of contributions made by the contributor to the political committee as of the date of the contribution;*
- (7) The name of the campaign finance report that the contribution was disclosed on; and*
- (8) Language regarding the contribution limits for an election cycle.*

Title 33 STATE BOARD OF ELECTIONS
Subtitle 13 CAMPAIGN FINANCING
Chapter 14 Public Financing

Authority: Election Law Article, §§2-102(b)(4) and 13-505(b)(7), Annotated Code of Maryland

.07 Coordinated In-Kind Contributions.

A. In General. Coordinated expenditures by a State central committee of a political party with a candidate, or by the local central committee of a political party with a candidate who will appear only on the ballot in the county of the local central committee, are considered coordinated in-kind contributions.

B. Limits.

(1) A State central committee may not make a coordinated in-kind contribution in excess of \$10,000 per election to a candidate for elective office of county government participating in public financing in that election.

(2) A local central committee may not make a coordinated in-kind contribution in excess of \$10,000 per election to a candidate for elective office of county government participating in public financing in that election.

C. Sources of Funds. Any monies spent by a central committee on a coordinated in-kind contribution to a candidate for elective office of county government participating in public financing must be raised from permissible sources for that candidate within the reporting period for which the coordinated in-kind contribution was made.

D. Prohibitions. Except as provided in this regulation, all other coordinated in-kind contributions from other political committees are prohibited for a candidate for elective office of county government participating in public financing.

E. Disclosure. All coordinated in-kind contributions for candidates for elective office of county government participating in public financing are subject to the reporting requirements of COMAR 33.13.18.02.

.08 Electronic Signatures.

A. Definitions.

(1) "Contribution card" has the meaning stated in Election Law Article, § 15-102(c), Annotated Code of Maryland.

(2) "Electronic signature" has the meaning stated in Election Law Article, § 1-101(y), Annotated Code of Maryland.

B. Electronic signatures. An individual may place an electronic signature on the contribution card or the receipt of the contribution to the candidate for elective office of county government participating in public financing.

C. Electronic signatures—Process. An electronic signature:

(1) Shall be affixed or entered directly by the signer onto an electronic copy of the contribution card; and

(2) May not be pre-populated or otherwise entered by the signer by way of a check box, radio button, drop-down list, or other similar device, but instead must be entered or affixed by the signer by making affirmative marks into an empty field.

D. Electronic signatures—Restrictions. An individual may not sign a contribution card with an electronic signature unless that individual affirms that the contribution:

(1) Is being made from personal funds of the individual;

(2) Is not being reimbursed or is not intended to be reimbursed in any manner;

(3) Is not being made as a loan; and

(4) If applicable, in the case of a credit card contribution, is made from a personal credit card account of the individual that has no corporate or business affiliation.

.09 Transfers.

A. Prohibitions. Transfers from a publicly financed candidate committee to any other political committee are prohibited.

B. Voter Access Service. The purchase of the voter file access service from the State central committee is not considered a transfer and is a permissible expenditure.

STATE BOARD OF ELECTIONS

P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

William G. Voelp, Chairman
Malcolm L. Funn, Vice Chairman
Severn E. S. Miller
Justin Williams
T. Sky Woodward



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

Memorandum

To: State Board Members
From: Jared DeMarinis
Date: May 27, 2022
Re: Final Adoption of Regulations

At the next board meeting, I will present for final adoption proposed changes to the following COMAR provision¹ (see enclosure):

- 33.13 -Campaign Financing
 - .07 (Authority Line Requirements, Electronic Media)
 - .02 (Requirements)
 - .14 (Public Financing)
 - .07 (*Coordinated In-kind Contributions*)
 - .08 (*Electronic Signatures*)
 - .09 (*Transfers*)
- 33.18 - Violations
 - .02 (Prohibited Acts)
- 33.20- Disclosure of Person Doing Public Business
 - .08 (Sanctions)

The proposed changes to the regulations were adopted at the December 2021 meeting. They were published in the March 25, 2022 edition of the *Maryland Register* (Vol. 49, Issue 7), and the public comment period closed on April 25, 2022. No public comments were received.

If you have any questions before the next meeting, please contact me. I will, of course, be available at the board meeting to answer any questions.

Attachment.

¹ Italicized text is new section or language.

STATE BOARD OF ELECTIONS
P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

William G. Voelp, Chairman
Malcolm L. Funn, Vice Chairman
Severn E. S. Miller
Justin Williams
T. Sky Woodward



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

May 13, 2022

VIA ELECTRONIC MAIL ONLY

George Gluck
4848 Sweetbirch Drive
Rockville, MD 20853

Re: Petition for Declaratory Ruling

Dear Mr. Gluck:

On February 22, 2002, the State Board of Elections (“the State Board”) received your petition for a declaratory ruling (“the Petition”) pursuant to COMAR 33.01.02 regarding seeking to file a declaration of intent for multiple public offices simultaneously. On April 27, 2022, the State Board considered your Petition and decided to issue a written declaratory ruling as requested.

According to COMAR 33.01.02.01 the purpose of a declaratory ruling is for a petitioner to know how the State Board would apply a regulation, order or a statute to any person or entity. The issue presented is whether an individual may seek the nomination of a non-principal political party for multiple public offices simultaneously.

In order to appear on the general election ballot as a candidate for public office from a non-principal political party, the candidate shall file a declaration of intent no later than the first Monday in July. This step officially makes the individual a declared candidate and the candidate must have established an authorized candidate campaign committee. See Election Law Article §13-202(c). The list of candidates who filed a declaration of intent may seek the nomination from the political party. The political party may only nominate an individual to appear on the ballot in the general election if that individual has filed a declaration of intent.

Pursuant to Election Law Article §5-204(a), an individual simultaneously may not be a candidate for more than one public office. An individual’s name may not be placed on the ballot and submitted to the voters unless the individual complies with the requirements of Title 5 of the Election Law Article. See Election Law Article §5-101(b). The act of filing a declaration of intent makes the petitioner a candidate for public office. Therefore, you may only seek the nomination for one public office.

Accordingly, based upon the facts and issues presented, the State Board decided that you may not file declarations of intent for multiple public offices.

Sincerely,

A handwritten signature in cursive script that reads "Linda H. Lamone".

Linda H. Lamone
Administrator

cc: William G. Voelp, Chairman
Malcom L. Funn, Vice Chairman
Severn E. S. Miller, Member
Justin Williams, Member
T. Sky Woodward, Member
James Lewis, Esq., Assistant Attorney General

STATE BOARD OF ELECTIONS
P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

William G. Voelp, Chairman
Malcolm L. Funn, Vice Chairman
Severn E. S. Miller
Justin Williams
T. Sky Woodward



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

May 13, 2022

VIA ELECTRONIC MAIL ONLY

The Honorable Mary Ann Lisanti
6 Bladen Street, Room 415
Annapolis, MD 21401

Re: Petition for Declaratory Ruling

Dear Delegate Lisanti:

On March 7, 2022, the State Board of Elections (“the State Board”) received your petition for declaratory ruling regarding the discrepancies on election boundaries under Election Law Article §4-103(a).

According to COMAR 33.01.02.01, the purpose of a declaratory ruling is for a petitioner to know how the State Board would apply a regulation, order or a statute to any person or entity. The issue presented is whether an approved redistricting map supersedes the text of the redistricting legislation if a discrepancy is discovered.

The petition seeks a declaration on an issue that is not a State Board regulation, order or a statute that the State Board enforces but on the implementation of a new redistricting election boundaries. Therefore, the declaratory ruling process is an incorrect venue for the action sought. Accordingly, based upon the facts and issues presented, the State Board has decided not to issue a declaratory ruling on the matter.

Sincerely,

A handwritten signature in cursive script that reads "Linda H. Lamone".

Linda H. Lamone
Administrator

cc: William G. Voelp, Chairman
Malcom L. Funn, Vice Chairman
Severn E. S. Miller, Member
Justin Williams, Member
T. Sky Woodward, Member
James Lewis, Esq., Assistant Attorney General

William G. Voelp, Chairman
Malcolm L. Funn, Vice Chairman
Severn E. S. Miller
Justin Williams
T. Sky Woodward



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

Memorandum

To: State Board Members
From: Jared DeMarinis
Date: December 6, 2021
Re: Proposed Changes to Regulations

At the next board meeting, I will propose changes to the following COMAR provision¹ (see enclosure):

- 33.13 -Campaign Financing
 - .07 (Authority Line Requirements, Electronic Media)
 - .02 (Requirements)
 - .14 (Public Financing)
 - .07 (*Coordinated In-kind Contributions*)
 - .08 (*Electronic Signatures*)
 - .09 (*Transfers*)
- 33.18 - Violations
 - .02 (Prohibited Acts)
- 33.20- Disclosure of Person Doing Public Business
 - .08 (Sanctions)

Campaign Financing (Subtitle 13)

.07 Authority Line Requirements, Electronic Media

The proposed regulation modifies the authority line requirements for the use of deep fake video and audio recordings and the sending of text messages by a political committee. The proposed regulations define what constitutes a deep fake audio and video recording. Moreover, it modifies the authority line requirements to include an additional disclaimer at the beginning and end of the recording that the audio or video recording did not occur in reality. Additionally, the proposed regulation requires a political committee that disseminates text messages to individuals but the text message service limits the number of characters in the text to immediately follow the text message with a text message including the authority line.

¹ Italicized text is new section or language.

.14 (Public Financing)

The proposed regulations allow for central committees to make coordinated in-kind contributions to county publicly financed candidates. The proposed regulations set limits and resist the source of the funding consistent with the enabling legislation and county programs.

Violations (Subtitle 18)

.02 Prohibited Acts

The proposed regulations require a person to place the same disclaimer requirements on a deep fake recording attempting to influence a voter's decision going to the polls or casting a vote within 90 days of the election.

Disclosure of Person doing Public Business (Subtitle 20)

.08 Sanctions

The proposed regulations update the late fee penalties to match the late fee fine structure for political committees. In 2019, the General Assembly changed the penalties for political committee to a maximum penalty of \$1,000. The law governing the contribution disclosure statement for persons doing public business requires that penalties for late filings are identical to political committees.

Attachment: Proposed Regulations

President

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Vice President

Beatrice P. Tignor

Members

Harold Ruston

Thomas J. Slezak

Jaime J. Vazquez-Saldana

**Alternate Members**

Lucille V. Gaither

Clement A. Gaynor, Jr.

Terri L. Williams

Elections Administrator

Alisha L. Alexander

Prince George's County Board of Elections

1100 Mercantile Lane, Suite 115A

Largo, Maryland 20774

Office: 301-341-7300 Fax: 301-341-7391

<http://elections.mypgc.us>

election@co.pg.md.us

June 1, 2022

Mrs. Linda Lamone
State Administrator of Elections
151 West Street, #200
Annapolis, MD 21401

Dear Administrator Lamone:

The Prince George's County Board of Elections requests an emergency change in polling places for Adelphi Elementary School, Consolidated Precinct 17-012 and 17-018 – Adelphi Elementary School is under construction. This consolidated precinct will temporarily move to Mary Harris Jones Elementary School - Library, which is approximately 4 minutes away.

We request the approval of the State Board of Elections for this emergency change.

Sincerely,

Alisha Alexander,
Elections Administrator
Prince George's County Board of Elections

**Title 33 State Board of Elections
Subtitle 11 Absentee Ballots
Chapter 03 Issuance and Return**

Authority: Election Law Article, §§2-102(b)(4), 2-202(b), 2-305, 9-303, 9-305, 9-306, 9-310, 11-301, 11-302, and 11-304, Annotated Code of Maryland

.06 Return of Ballot.

A. - B. (text unchanged)

C. Ballots Returned Without a Signed Oath.

(1) Except as provided in §C(3) of this regulation, if an absentee ballot is timely received but the voter did not sign the required oath, the election director shall:

(a) [Promptly] *As soon as practicable but not later than three business days after the election director determines that the voter failed to sign the oath, notify the voter that the voter did not sign the oath; and*

(b) Explain how the voter can provide a signed oath and when the signed oath must be received for the voter's ballot to be accepted.

(2) - (3) (text unchanged)

(4) *A voter may provide a signature by email, mail, or in person visit to the local board.*

D. - G. (text unchanged)

Explanation: Pending Governor's signature or the legislation becoming effective without signature, [HB 862](#) and [SB 163](#) (2022) require the local boards to contact voters who returned a mail-in ballot but did not sign the oath. The State Board previously adopted regulations requiring the same, but HB 863 and SB 163 included a different timeline for contacting voters and defined the ways voters may provide a signature. The proposed changes to 33.11.03.06C align the regulation with the two bills.

**Title 33 STATE BOARD OF ELECTIONS
Subtitle 15 PRECINCTS, POLLING PLACES, AND FACILITIES
Chapter 03 Polling Places**

Authority: Criminal Procedure Article, §11-722; Election Law Article, §§2-102(b)(4), [and] 2-202(b), and §10-101(c); Annotated Code of Maryland

.03 Reassignments — Spouse or Helper of Elderly Voter or Voter with a Disability.

A. (text unchanged)

B. Right to Reassignment. A voter's spouse or helper may be reassigned to the voter's polling place if the spouse or helper is registered to vote in the same county as the voter and the voter's polling place will have available *a ballot with the same content as the spouse's or helper's ballot* [style].

C. (text unchanged)

D. Issuance of Ballot. Any ballot issued to a spouse or helper under this regulation shall *have the same content* [be identical to] *as* the ballot used in the polling place originally assigned to the spouse or helper.

.04 Reassignments — Religious Objections.

A. - B. (text unchanged)

C. Duties of Local Board. On receipt of the request, the local board shall either:

(1) Assign the voter to a polling place in the voter's county that does not conflict with the voter's bona fide religious beliefs and practices and has the same ballot [style] *content* as the *ballot for the* polling place originally assigned to the voter; or

(2) (text unchanged)

D. Issuance of Ballot. Any ballot issued to a voter under this regulation shall *have the same content* [be identical to] *as* the ballot used in the polling place originally assigned to the voter.

Explanation for .03 & .04: Every precinct has its own ballot style. As a result, the reassignment process must be based on whether there is another polling place with the same ballot content. The proposed changes to Regulations .03 and .04 reflect the change from “ballot style” to the same “ballot content.”

[.07 Reassignments — Religious Objections.

A. In General. If entry into the polling place assigned to a voter conflicts with the voter's bona fide religious beliefs and practices, the voter may request a reassignment by the local board.

B. Procedure. The request for reassignment:

(1) Shall be made on the form that the State Board prescribes; and

(2) May be made at any time before the close of registration.

C. Duties of Local Board. On receipt of the request, the local board shall either:

(1) Assign the voter to a polling place in the voter's county that does not conflict with the voter's bona fide religious beliefs and practices and has the same ballot style as the polling place originally assigned to the voter; or

(2) Issue the voter an absentee ballot in accordance with procedures established under:

(a) Election Law Article, Annotated Code of Maryland; and

(b) This title.

D. Issuance of Ballot. Any ballot issued to a voter under this regulation shall be identical to the ballot used in the polling place originally assigned to the voter.]

.07 Polling Place – Alcoholic Beverage License

A. In General. A local board may use a building or part of a building that is owned, occupied, or partially occupied by an establishment that holds an alcoholic beverages license as a polling place.

B. Selection Factors. A local board shall:

(1) Prioritize the placement of polling locations in buildings that are not owned, occupied, or partially occupied by an establishment that holds an alcoholic beverages license prior to the selection of a building; and

(2) Make and approve a written agreement with the facility to ensure that:

(a) Public activities involving businesses and alcoholic sales do not interfere with voting activities; and

(b) Alcoholic beverages are not sold or consumed within the electioneering boundaries.

Explanation: The current text in Regulation .07 is a duplicate of Regulation .04 and can therefore be repealed. The new Regulation .07 is required by Chapters 191 and 192 (2022) ([SB 907](#) & [HB 328](#)).

We will recommend that the repeal and new regulation be adopted as emergency changes and the regular adoption process. The new language for Regulation .07 is needed for the 2022 Primary Election.

Bylaws of the Maryland State Board of Elections

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Article 1 – Adoption of Bylaws Generally

Section 1.1 – Definitions

- A. “Administrator” means the State Administrator as defined under §1-101(qq) of the Election Law Article.
- B. “Absence” means a duly appointed member is not present at or able to take part in a meeting.
- C. “Member” means a member of the ~~b~~board, regardless of whether the member has been duly confirmed by the Maryland Senate.
- D. “Vacancy” means a member was removed, died, or resigned from the board.

Section 1.2 – Purpose

These bylaws, adopted by the members of the Maryland State Board of Elections, provide the rules of governance for the board during the conduct of all duties assigned under State and federal laws and regulations. Further, these bylaws set a standard of personal conduct for members of the board requiring them to conduct themselves in accordance with high ethical standards in order to ensure the public that members are independent of partisan pressures and conflicting interests.

Section 1.3 – Enactment

- A. These bylaws shall be approved by a supermajority vote of the full ~~board~~Board.
- B. These bylaws are effective and binding on all ~~board~~Board members as evidenced by each member signing this document.
- C. When a new member is appointed to fill a vacancy, the new member must sign the bylaws.
- D. In order to amend the bylaws, a member must make a motion and present the amendment during a regularly scheduled meeting of the ~~board~~Board. The motion to amend the bylaws must be approved by a supermajority vote of the full ~~board~~Board at the next regularly scheduled meeting of the ~~board~~Board.
- E. The bylaws shall be reviewed by the members of the ~~b~~Board on an annual basis at the first meeting of the calendar year. Members may propose changes to the bylaws at that time. If the bylaws are amended, they will be voted and approved as provided by subsection A above.
- F. A copy of the approved bylaws and any amendments shall be posted on the SBE website.

Article 2 – Organization of the Board

Section 2.1 – New Members

New members must be sworn in by a Clerk of the Circuit Court of Maryland within 30 days of receiving the commission of appointment from the Governor. They must be either sworn in by the Clerk of the Circuit Court of the county in which they reside or, if sworn in another county, must file their commission with the Clerk of the Circuit Court in the county in which they reside.

Section 2.2 – Officers

- A. As required by § 2-102 of the Election Law Article, not later than August 1st of each year, the ~~board~~Board shall elect by a supermajority vote a member to serve as chairman. The duties of the chairman include:
 - 1. Running the ~~board~~Board meetings and setting agendas;
 - 2. Serving as the primary ~~board~~Board member spokesperson for media inquiries; and
 - 3. Acting as the ~~board~~Board’s primary point of contact for the ~~administrator~~Administrator.
- B. At the same time the chairman is elected, the ~~board~~Board shall also elect by a supermajority vote a member to serve as a vice-chairman. The vice-chairman shall not be a member of the same party as the chairman. The vice-chairman shall fulfill the duties of the chairman if the chairman is absent or unable to carry out the assigned duties.

History: 3/24/2016: Adopted all sections except §2.1; 5/19/16: Adopted §2.1; 6/2/2022.

Article 3 – Meetings

Section 3.1 – Time and Location

- A. Regular meetings. The Maryland State Board of Elections shall meet every month on the fourth Thursday at 2:00PM.
- B. Location. Unless circumstances dictate otherwise, ~~board~~Board meetings will be held in the election office located at 151 West Street, Suite 200, Annapolis, Maryland.
- C. Public Notice. Except as provided in E of this section, public notice of regular meetings must be provided for at least one week prior to the meeting. Information on the SBE website and public display of the meeting agenda constitute public notice for purposes of this section.
- D. Cancellation of a regular meeting. The chairman may cancel a regular meeting of the ~~board~~Board. Notice of cancellation must be given at least one week prior to the meeting.
- E. Special Meetings. The chairman of the ~~board~~Board may call a special meeting. However, no votes may be taken at a special meeting unless three days prior notice has been given to all members, staff and the public.
- F. Immediate Action. If the chairman determines that an issue needs immediate ~~board~~Board action that cannot wait until the next regularly scheduled meeting, the chairman may direct staff to poll the members to obtain their vote on the issue.

Section 3.2 – Rules of Order

- A. Quorum
 1. A quorum must be present to conduct official business of the ~~board~~Board.
 2. A quorum of the ~~board~~Board of elections shall consist of a majority of the membership of the ~~board~~Board.
 3. In the event of a vacancy on the ~~board~~Board, a quorum shall consist of a majority of members currently serving on the ~~board~~Board.
 4. There shall be no effect on the quorum when a member of the ~~board~~Board abstains or declines to vote or if a member is disqualified from participating under section 4.3 of these by-laws.
- B. Public participation at a meeting must be pre-scheduled and pre-approved by the chairman. Each ~~b~~Board member shall receive notice of all requests for public participation. The chairman may exercise discretion in determining whether to allow participation that has not been pre-scheduled and pre-approved.
- C. The ~~board~~Board, with the advice of counsel, shall follow the requirements of the Open Meetings Act as specified under Title 3 of the General Provisions Article¹.

Section 3.3 – Meeting Agenda

- A. Each ~~board~~Board meeting shall include, at a minimum, the following agenda items:
 1. Declaration of Quorum Present
 2. Approval of Prior Meeting Minutes
 3. Additions to the Agenda
 4. Administrator's Report
 5. Assistant Attorney General's Report
 6. Old Business
 7. New Business
 8. Confirmation of Next Meeting

¹ For information and guidance on the Open Meetings Act, see the Attorney General's *Open Meetings Act Manual* (106th ed., October 2006/January 2021) - <http://www.oag.state.md.us/Opengov/Openmeetings/support.htm><https://www.marylandattorneygeneral.gov/Pages/OpenGov/omaManual.aspx>.

9. Closed Session (if needed)
 10. Adjournment
- B. Additional items may be added to the agenda in advance of the meeting at the discretion of the chairman.
- C. The ~~administrator~~Administrator shall provide the agenda to the members and publicly post the agenda at least one week prior the meeting.
- D. Prior to each meeting, the ~~administrator~~Administrator shall submit to the ~~board~~Board a written report of the activities of the office and all significant agency-related events since the last meeting. The report shall include information on personnel changes, meetings attended, significant correspondence received, voter registration activities, voting system activities, candidate filings, precinct and polling issues, and other projects or initiatives undertaken by the office. An oral summary of the written report shall be provided at each ~~board~~Board meeting.
- E. Minutes
1. Minutes shall be prepared by the ~~administrator~~Administrator pursuant to SBE's *Guidelines for Conducting Meetings and Writing Minutes*².
 2. Closed meeting minutes shall include a summary of the meeting, the individuals in attendance, and the actions taken. The closed meeting minutes may be:
 - a. Included in the open meeting minutes; or
 - b. In a separate sealed document, provided that a summary of the closed meeting is provided in the open meeting minutes.
 3. If the ~~administrator~~Administrator does not attend the closed meeting, the assistant attorney general or one of the members shall be responsible for preparing the closed meeting summary and minutes.
 4. Meeting minutes shall be prepared and presented to all ~~board~~Board members within 5 ~~five~~ business days after the meeting. The authority to approve the meeting minutes is delegated to the chairman. The chairman shall approve the minutes after the ~~board~~Board members have had two full business days to review and comment on the minutes.
 5. The ~~administrator~~Administrator shall post the approved open meeting minutes on the SBE website within 1-one business day of the chairman's approval.

Article 4 - Rules of Conduct

Section 4.1 - Attendance

- A. As provided under § 8-501 of the State Government Article, a member of the ~~board~~Board who fails to attend at least 50% of the meetings of the ~~board~~Board during any consecutive 12-month period shall be considered to have resigned.
- B. Not later than January 15th of the year following the end of the 12-month period, the chairman shall forward to the Governor:
1. The name of the member considered to have resigned; and
 2. A statement describing the member's history of attendance during the period.
- C. In the case where the chairman fails to attend meetings, the referral to the Governor shall be made by the vice-chairman.

Section 4.2 - Political Activity

- A. Statutory requirements. The members shall abide by the restrictions to political activities provided under § 2-301 of the Election Law Article. See Appendix 1.
- B. Additional requirements.

² The guidelines are available on the SBE eOnline library in the "Reference Materials" folder under "LBE Resources/local board folder--www.elections.state.md.us/online_library.

Bylaws of the Maryland State Board of Elections

1. Members shall place their public duties ahead of partisan, political considerations.
 2. A member may not take an active part in the campaign management of a candidate or any matter that is subject to an election under the Election Law Article.
 3. A member may attend political events held by candidates, political parties, or ballot issue committees provided that the member does not publicly indicate that he or she is a member of the ~~board~~Board.
 4. A member may make campaign contributions to entities that file with the State Board of Elections provided the member discloses the contributions to the ~~board~~Board³.
 5. A member may publicly display (including yard signs, bumper stickers, etc) support or opposition to candidates or issues on the ballot in any election for which the member will be serving on the ~~board~~Board.
 6. Members may wear campaign paraphernalia that shows support or opposition for or against candidates or issues on the ballot in any election for which the member will be serving on the ~~board~~Board provided the member does not wear the campaign paraphernalia while performing ~~board~~Board functions or while wearing a ~~board~~Board name badge.
 7. Party Activity
Members may not serve on an executive committee of the party or assume a role within the party that has decision making authority.
 8. Petitions
 - a. A member may sign a petition.
 - b. A member may not circulate petitions.
- C. Members shall provide any required disclosure of an activity specified under subsection B at the ~~board~~Board meeting immediately following the payment of the campaign contribution.

Section 4.3 – Ethics

- A. Members shall follow the provisions of the Maryland Ethics laws⁴, including:
1. Within 30 days of receiving a commission from the Governor and by April 30th each year thereafter, ~~file~~ing the Financial Disclosure Statement⁵ required under § 15-601 *et seq.* of the State Government Article; and
 2. Adhering to the prohibition against the solicitation or acceptance of gifts or honoraria⁶ as required under § 15-505 of the State Government Article.
- B. Disqualification due to Conflict of Interest
1. A member shall recuse himself or herself and may not participate as to a matter if the member:
 - a. Has a relative with an interest in the matter and the member knows of the interest;
 - b. Is part of a business entity which has an interest in the matter;
 - c. Is negotiating employment or has arranged prospective employment with a business entity which has an interest in the matter;
 - d. Has a direct financial interest in the matter;
 - e. Has provided support through a contribution to or volunteering for or a candidate or petition that is the subject of the matter; or
 - f. Otherwise believes that participation would create a conflict of interest.

³ This notice will provide the other board members with information to determine whether a conflict exists that will require recusal.

⁴ See the *Maryland Public Ethics Law Summary* provided by the State Ethics Commission to assist election officials and employees in meeting their obligations to voters, candidates, and political parties. [This summary is available on the SBE online library.](#)

⁵ Financial Disclosure Statements can ~~now~~ be ~~easily~~ filed online - <https://efds.ethics.state.md.us/>.

⁶ See *Ethics and Standards for Election Officials and Employees* for detailed standards of conduct. Available on the SBE [online library](#).

2. A member may seek the advice from the assistant attorney general as to the presence of a conflict of interest or other good cause for disqualification.
3. If a member does not voluntarily recuse himself or herself, the other ~~board~~Board members may disqualify that member if a supermajority determines that the member has a conflict of interest that should disqualify that member from acting on a particular matter.
4. If a member recuses himself or is disqualified from participating in a matter before the ~~board~~Board, the recusal or disqualification and the reason(s) for it shall be recorded in the meeting minutes.

Section 4.4 – Resignation and Vacancies

A member who chooses to resign shall provide written notice of the resignation to:

1. The Governor;
2. The state central committee of the party with which he or she is affiliated; and
3. The State Administrator.

Section 4.5 – Level of Effort

Members shall expend the time and effort necessary to ensure that they fully understand their duties and obligations as members of the State Board of Elections and generally understand important concepts in the administration of Maryland elections, such as: the process to register to vote; the purpose of provisional voting; general information about the voting systems; the ~~mail-in voting absentee ballot~~ process; campaign finance requirements; and important election deadlines.

Section 4.6 – Fiduciary Duty to the Board

Members have a fiduciary duty of care and loyalty to the ~~board~~Board. Members shall put the interests of the ~~board~~Board ahead of partisan interests, personal interests, or loyalties to other organizations in an effort to ensure the successful execution of the duties of the ~~board~~Board. Members may not share confidential or sensitive information with outside entities, including matters discussed during closed sessions of the ~~board~~Board.

Article 5 – Roles and Responsibilities

Section 5.1 – The Board

- A. The ~~board~~Board shall carry out all duties assigned to it under the Election Law Article and federal law. (See *Duties of the State Board and State Administrator*).
- B. The ~~board~~Board shall attend exclusively to top-level policies and plans and shall ensure compliance with mandatory requirements. The ~~board~~Board shall not be involved in day-to-day activities of the election office.

Section 5.2 – The Administrator and Staff

- A. The ~~administrator~~Administrator shall carry out all duties assigned to him or her under the Election Law Article, regulations, policies and procedures established by the ~~board~~Board, and duties assigned or delegated by the ~~board~~Board. (See *Duties of the State Board and State Administrator*).
- B. The ~~administrator~~Administrator, as the State’s Chief Election Official, is responsible for all aspects of managing elections in Maryland including the day-to-day operation of the State office, implementing State election laws and regulations, and serving as a subject matter expert for the Board, the General Assembly, and other stakeholders.

Section 5.4 – Delegation of Duties to the Administrator

The ~~board~~Board delegates ~~to the Administrator~~ the duties designated in *Duties of the State Board and State Administrator* ~~to the administrator~~.

Section 5.5 – Personnel Management

- A. As required under § 2-202(b)(2) of the Election Law Article, the ~~board~~Board shall hire the ~~administrator~~Administrator. The ~~board~~Board shall follow the requirements of § 2-103(b)(7) of the Election Law Article if the ~~board~~Board determines that the ~~administrator~~Administrator should be removed for incompetence, misconduct, or other good cause.
- B. The ~~administrator~~Administrator shall hire and supervise the staff of the State Board.
 1. The ~~administrator~~Administrator shall perform or ensure the performance of annual performance evaluations of staff.
 2. The ~~administrator~~Administrator shall follow the requirements of the State Personnel and Pensions Article and any applicable regulations in all matters concerning leave, discipline, or termination.

Article 6 – Miscellaneous

Section 6.1 – Per Diem and Reimbursement for Travel and Expenses

- A. When provided for in the State budget, the budget for the ~~board~~Board shall include funds to pay each member per diem compensation for each day that the member is actually engaged in the discharge of official duties.
- B. The budget for the ~~board~~Board shall include funds to reimburse members for expenses incurred while carrying out their duties as members.
- C. Reimbursement for an expense that was not budgeted for must be approved by the chairman prior to payment.

Bylaws of the Maryland State Board of Elections

Signatures

Member, Chairman Date

Witness (Administrator) Date

Member, Vice Chairman Date

Witness (Assistant Attorney General) Date

Member Date

Member Date

Member Date

Appendix 1

Election Law Article, Annotated Code of Maryland
§2-301.

(a) This section applies to:

- (1) a member of the State Board;
- (2) a regular or substitute member of a local board;
- (3) the State Administrator;
- (4) an employee of the State Board or of a local board, including the election director of a board;
- (5) counsel appointed under § 2-205 of this title; and
- (6) an election judge.

(b) (1) An individual subject to this section may not, while holding the position:

- (i) hold or be a candidate for any elective public or political party office or any other office created under the Constitution or laws of this State;
- (ii) use the individual's official authority for the purpose of influencing or affecting the result of an election; or
- (iii) except as provided in paragraph (2) of this subsection, as to any candidate or any matter that is subject to an election under this article:
 1. be a campaign manager;
 2. be a treasurer or subtreasurer for a campaign finance entity; or
 3. take any other active part in political management or a political campaign.

(2) Notwithstanding paragraph (1)(iii) of this subsection, an election judge may engage in the activities of a political campaign, except:

- (i) while performing official duties on election day; and
- (ii) by serving as a campaign manager for a candidate or as the treasurer for a campaign finance entity.

(c) If the State Administrator determines that an individual is in violation of this section, the State Administrator:

- (1) shall suspend the individual from duty until the completion of the next election; and
- (2) notwithstanding any other provision of law, may make an interim appointment to ensure the orderly administration of this article.

State of Maryland

Duties of the State Board and State Administrator

	Citation	Duty of the State Board	Date Delegated
	EL §1-303.1(c) Corr Serv §2-501(c)	Provide a ballot drop box to the Baltimore City centralized booking facility & written materials	
	EL §2-102(a)	Manage and supervise elections in the State and ensure compliance with the requirements of the Election Law Article and any applicable federal law	
	EL §2-102(b)(1)	Supervise the conduct of elections in the State	
	EL §2-102(b)(2)	Direct, support, monitor, and evaluate LBEs	
	EL §2-102(b)(3)	Have a staff sufficient to perform functions	
	EL §2-102(b)(4)	Adopt regulations	
✓	EL §2-102(b)(5)	Receive and audit campaign finance reports, account books and records, independent expenditure reports and records, electioneering communication reports and records, and statements and records of persons doing public business	
	EL §2-102(b)(6)	Appoint a State Administrator	
	EL §2-102(b)(7)	Maximize the use of technology	
	EL §2-102(b)(8)	Canvass and certify election results	
✓	EL §2-102(b)(9)	Provide public information on the election process, including publication of Election Law Article	
✓	EL §2-102(b)(10)	Receive and maintain election documents, materials, etc.	
	EL §2-102(b)(11)	Prescribe forms	
	EL §2-102(b)(12)	Serve as the official UOCAVA office	
✓	EL §2-104	Conduct a biennial pre-election meeting in the year	
✓	EL §2-106(a)	Maintain and dispose of its public records in accordance with State law	
	EL §2-202(b)(4)	Approve LBE regulations	
	EL §2-202(b)(11)	Approve Nursing Home Registration and Absentee Voting Procedures established by State Administrator	
✓	EL §2-302(a)&(b)	Be open for business during regular business hours and until 9:00pm on certain deadlines.	
	EL §2-303(f)	Establish criteria for polling place for precinct serving institute of higher education	
	EL §2-303(f)	Approve emergency precinct or polling place changes	
	EL §2-305(b)(2)	Establish chain of custody procedures governing removal of election-related materials from ballot drop boxes and the return of materials to LBE	
	EL §3-202(a)(4)	Approve an alternative VRA produced by an LBE	
	EL §3-202.1	Establish process for certain voters to submit the Federal Post Card Application electronically and use the U.S. Department of Defense-issued Common Access Card to submit the form	
✓	EL §3-203	With MVA, produce a VRA for use at MVA, specify the manner in which declination information is maintained, and specify the format MVA voter registration information is transferred	
	EL §3-204(a)	Designate public agencies and nongovernmental agencies as voter registration agencies where qualified individuals may apply to register to vote	
✓	EL §3-204.1(a)	May operate an online voter registration system	3/24/2016
✓	EL §3-504(a)	Prescribe format and times for reporting by DHMH and Clerks of Court to State Administrator	
✓	EL §3-602(c)	Make required corrections to voter registration record in accordance with court order	
✓	EL §4-102(a)(1)	Accept New Party petition filings	
✓	EL §4-102(d)	Review Constitution and By-laws and notify New Party State Chairman of petition verification and qualification status	
✓	EL §4-103	Notify the State chairman of a group that loses its status as a political party	
✓	EL §4-204(d)	Accept political party constitution, bylaw or rule adoptions or amendments	

✓ -|Indicates duties that are ministerial functions carried out by staff or duties specifically delegated to the State Administrator.

	Citation	Duty of the State Board	Date Delegated
✓	EL §4-204(e)	Accept notification from new political party of formation and size of newly formed local central committees	
✓	EL §5-301	(b) Determine whether an individual filing a certificate of candidacy meets the legal filing requirements (f) Accept written notice from the Clerk of the Court of Appeals and Special Appeals of the names of Judges scheduled to stand for continuance in office in the upcoming election (h) Accept written notice from the Anne Arundel County Board of Education of what members are scheduled to stand for continuance in office in the upcoming election (g) Require a State Party Chairman to provide written reaffirmation of the party's presidential nominees if multiple nominees are submitted	
✓	EL §5-304	Accept the certificate of candidacy if it determines that all requirements are satisfied	
	EL §5-402	Authority to approve the return of a candidate filing fee upon a determination of good cause	
✓	EL §5-503	Accept candidate withdrawal forms	
✓	EL §5-703	Accept petition candidate's declaration of intent, certificate of candidacy and petition signature pages	
✓	EL §5-703.1	Accept new party candidate declaration of intent, certificate of candidacy and party certificate of nomination	
✓	EL §5-704	Accept write-in candidate certificate of candidacy	
✓	EL §5-705(b)	Issue a certificate of nomination to each candidate who files a certificate of candidacy with the State Board and who qualifies for nomination	
✓	EL §5-705(c)	Issue certificate of election to each successful candidate for delegate to a national party convention and each candidate to a party central committee	
✓	EL §5-801	Accept declination of nominations	
✓	EL §5-1001	Upon receipt of a change in nomination to fill a vacancy the State Board shall certify the nomination and substitute the name of the individual who has been designated and determined to be qualified. The State Board shall certify the information to the LBEs.	
✓	EL §5-1101	Issue Accept a certificate of candidacy for a successor candidate and issue a certificate of nomination by petition to a candidate for governor or lieutenant governor selected to fill a vacancy in nomination by petition.	
✓	EL §5-1203	Certify to each LBE the name of each nominee who has qualified for the general election ballot	
✓	EL §5-901 et seq.	Accept certificate of designation and certificate of candidacy for candidate designated to fill a vacancy	
✓	EL §5-1002 et seq.	Receive certificate of designation from central committee after filling vacancy due to death, declination or disqualification	
✓	EL §7-103	Prepare and certify to the appropriate LBE required information for a ballot question	
✓	EL §7-103	Furnish LBEs with copies of the complete text of all statewide questions	
✓	EL §7-104(d)	Prepare document including the complete text of each statewide ballot question, the non-technical summary and question as it will appear on the ballot. Supply a copy to be posted in each polling place in the State and distributed upon request to any voter.	
✓	EL §8-203(a)	Certify to the LBEs the names of candidates on the primary election ballot	
✓	EL § 8-502(f)	Certify to the LBEs the names of the candidates for President qualified for ballot placement	
✓	EL §8-710(d)(4)	In a special election to fill a congressional vacancy, accept a declination of nomination	

	Citation	Duty of the State Board	Date Delegated
✓	EL §8-711	Certify to the appropriate LBEs the name, residence, and party affiliation of each candidate who qualifies to appear on the special primary or general election ballot to fill a Congressional vacancy	
	EL §9-101(a)	In consultation with the LBEs, select and certify a voting system	
	EL §9-101(c)	Acquire the voting system selected and certified	
	EL §9-102(c)	Periodically review and evaluate alternative voting systems	
	EL §9-102(d) – (f)	Determine and consider certain factors during the voting system certification process	
	EL §9-103	Decertify a voting system if the voting system no longer meets one or more of the required standards	
✓	EL §9-202	Certify the content and arrangement of each ballot to be used in an election	
✓	EL §9-207(a) & (c)	Certify and deliver ballot content and arrangement to LBEs	
✓	EL §9-207(e)	Begin printing ballots after 2 days of public display and correct any noted errors	3/24/2016
✓	EL §9-308.1(b)	Online ballot marking tool	3/24/2016
✓	EL §9-208	Approve post-certification changes to the ballot	
✓	EL §9-216	Monitor and periodically review the performance of the LBEs in their compliance with ballot accountability requirements	
	EL §9-301	Prescribe forms used in the absentee voting process	
✓	EL §9-303(c)	In consultation with LBEs, assess the absentee voting guidelines before each primary election	
	EL §-9-311.1(g)	Before each election, send written communication to each voter on the permanent absentee ballot list	
✓	EL §9-401	Include in the annual budget the funding necessary for provisional voting judges	
✓	EL §9-403(c)	In consultation with the LBEs, assess the provisional voting guidelines before each primary election	
	EL §9-503(d)	Approve change in voting centers for special election	
✓	EL §10-206(a)	In consultation with the LBEs, develop a program of instruction for election judges and oversee the implementation of the program	
✓	EL §10-206(c)	Develop a process for the evaluation of the training program and the performance of the polling place staff in each county	
✓	EL §10-206(e)	Provide election judges with uniform statewide training on the voting system	
	EL §10-301.1(b)(10E)	Approve Collaborate with LBE and county governing body to the establishment of an additional early voting center after local board and governing body of county agree to establish additional center	
	EL §10-301.1(c)	In collaboration with LBE, D designate each early voting center	
✓	EL §10-301.1(f)	Inform the public about early voting and the locations of early voting centers	3/24/2016
✓	EL §10-306	In consultation with the election directors of the LBEs, develop and produce the specified informational materials to be posted in each polling place	
	EL §10-308	Accredit individuals to have access to voting rooms	
✓	EL §10-311	Designate challengers and watchers subject to: (1) the approval of the U.S. Department of State, any governmental agency to which the State Administrator is referred by the U.S. Department of State, and any other appropriate U.S. governmental entity; and (2) providing to the members of the State Board of Elections notice by email of the designation.	10/28/2016
✓	EL §11-303(f)	Ensure the establishment of a system that any individual who casts a provisional ballot may access without cost to discover whether the ballot was counted, and if not counted, the reason it was not	
✓	EL §11-308(c)(2)	Maintain a file of any written statements of dissent submitted by a Board member to a determination of an election result	
✓	EL §11-402	Make available in an electronic format a report of election results	
✓	EL §11-501(a)	Convene to prepare and certify statewide election results following each gubernatorial primary or special primary election	

	Citation	Duty of the State Board	Date Delegated
✓	EL §11-501(b)	If a SBE member dissents from a determination of an election result, the Board shall maintain a file of the written dissent statement	
✓	EL §11-503(b)	If a State Board of Canvassers member dissents from a determination of an election result, SBE shall maintain a file of the written dissent statement	
	EL §11-603(a)	Certify election results	
✓	EL §11-603(b)	Deliver the certified results, under its seal, to each individual who is declared elected, each individual who is continued in office and other specified individuals	
✓	EL §12-101 – 12-104	Notify each appropriate LBE of a recount petition or counterpetition that is filed with the State Board	
✓	EL §12-106(b)	Monitor and support the work of any LBE conducting a recount	
	EL §12-106(d)	When appropriate following the completion of a recount, correct primary and general election returns and certificates	
✓	EL §13-103(a)	Prepare a summary of the election law that relates to campaign finance activity and provide for distribution of the summary	
✓	EL §13-103(b)	Provide LBEs with forms required to administer campaign finance laws	
✓	EL §13-104	Accept electronic signatures on any form, document, report, or affidavit under Title 13	
✓	EL §13-105	Accept inaugural committee reports and assess late filing fees	
✓	EL §13-207	Accept notification of a chair or treasurer of a change of residential and electronic mail address	
✓	EL §13-208	Accept written notice from a candidate to join a slate	
✓	EL §13-221	Provide notice to the treasurer if a contributor is required to submit employer and occupation information	
	EL §13-222	Prescribe the form for a campaign contribution receipt	
✓	EL §13-235	May institute a civil action on fundraising during the legislative session	5/19/2016
	EL §13-248	Accept compensation agreements from a campaign finance entity	
	EL §13-249(g)(4)	Issue public report on coordinated expenditure finding & impose civil penalty	
✓	EL §13-301	Accept the registration and filed reports from an out-of-state political committee	
✓	EL §13-306(j)	May assess a civil penalty for failure to file an independent expenditure report or amended independent expenditure report	
✓	EL §13-307(j)	May assess a civil penalty for failure to file an electioneering communication report or amended electioneering communication report	
	EL §13-313	Authority to terminate a campaign finance entity upon good cause	
✓	EL §13-321	Notify each campaign finance entity a campaign finance report is due 10-20 days prior to the filing date of the report	
✓	EL §13-324(a)(2)	Exempt a campaign finance entity with de minimis financial activity from the requirement to submit campaign finance reports electronically	
✓	EL §13-324(b)	Supply electronic filing software to a person who is required to file campaign finance reports	
✓	EL §13-324(d)	Make campaign finance report data widely and easily accessible to the public	
✓	EL §13-324(f)	Develop specifications for submitting campaign finance reports	
✓	EL §13-327	Notify responsible officers in writing of campaign finance deficiencies	
✓	EL §13-328	Compile a list of campaign finance entities that failed to file	
✓	EL §13-331	Assess a late filing fee for a failure to file a campaign finance report	
✓	EL §13-333(b)	Certify that all campaign finance reports due on behalf of an individual have been filed	3/24/2016
✓	EL §13-334	May investigate and hold a hearing for withholding a salary of an elected official who has failed to file a campaign finance report and failed to pay any late fee <i>Note: Authority to investigate was delegated. Authority to hold hearing was not delegated.</i>	3/24/2016

	Citation	Duty of the State Board	Date Delegated
✓	EL §13-335	Issue show cause notice for failure to file and make referral to the state prosecutor	
	EL §13-337	Approve the State Administrator's determination to waive a late fee	
✓	EL §13-340	Collect late fees.	
✓	EL §13-341	Receive and preserve all campaign finance reports	
	EL §13-401.1(b)(3)	Seek to remove a bot	
	EL §13-405	Receive notice that an online platform is not in compliance; grant a compliance waiver, and; receive records from the online platform;	
	EL §13-405.1	Request the Attorney General to institute an action in circuit court for injunctive relief;	
	EL §13-405.1	Notify a purchaser that the purchaser is subject to an investigation	
✓	EL §13-505(b)(7)	County system of public campaign financing shall be subject to regulation and oversight by the State Board <i>Note: Oversight authority delegated. Authority to regular not delegated.</i>	3/24/2016
✓	EL §13-604.1	May impose a civil penalty for enumerated violations	3/24/2016
	EL §14-104(c)(2)	May waive the contract information for persons doing business with the State	
✓	EL §14-104(d)	Retain each statement filed under Title 14 as a public record for at least 2 years after its receipt and make the statement available for public examination and copying	
✓	EL §14-107(c)	May impose late filing fees for failure to file by persons doing public business	3/24/2016
	EL §15-103(f)(1)	Determine whether the balance in the Fair Campaign Finance Fund (Fund) is sufficient to provide full contribution for 2 gubernatorial tickets in a primary election and 1 gubernatorial ticket in a general election	
	EL §15-103(f)(2)(i)	If Fund is insufficient to provide the required amount of public contributions, sent a notice to the Governor of the amount of money needed	
	EL §15-105(b)	Certify the expenditure limit for each election for candidate receiving public funding	
✓	EL §15-105(c)	Determine the population of the State	3/24/2016
✓	EL §15-1076(a)	Authorize the distribution of public campaign funds	3/24/2016
✓	EL §15-1076(b)	Allocation of money if State Board determines there is not sufficient money in the Fair Campaign Finance Fund	3/24/2016
✓	EL §15-1076(c)	Authorize distribution of funds for primary and general elections	3/24/2016
✓	EL §15-110EL §15-106(d)	Authorize repayment of general funds if the Fund balance exceeds the amount needed to provide for a full contribution of eligible candidates Authorize distribution of funds for general election	3/24/2016
	EL §15-11109	Administer Title 15	
	EL §15-113(b)(2)	Impose civil penalties for certain violations	
	EL §15-113(d)(2)(i)	For good cause, assess a lesser civil penalty for certain violations	
	EL §15-113(g) & (i)	Issue a citation to any person the State Board believes is committing or has committed certain violations and attest to the truth of the matter set forth in the citation	
	EL §15-113(k)	On receipt of written notice of person charged in a citation of the person's intent to stand trial, forward to the State Prosecutor the citation and notice	
✓	Governor's Proclamation (3/17/20) ¹	Designate employees of State Board of Elections or State employees of any of the local boards of elections as "emergency" and "essential" to conduct the special general election for the 7 th Congressional District (4/28/2020) or the presidential primary election scheduled for 6/2/2020	3/25/2020 (Expired)

¹ [See Governor's Proclamation "Renewal of Declaration of State of Emergency and Existence of Catastrophic Health Emergency – COVID" dated March 17, 2020.](#)

Duties of the State Administrator

Citation	Duty of the State Administrator
EL §2-103	General powers and duties of the State Administrator
EL §2-104	Excuse required participants from the biennial meeting
EL §2-202(b)(11)	Establish procedures for administering voter registration and absentee voting at nursing homes and assisted living facilities.
EL §2-303(d)	Receive written description of new or changed precinct boundary from LBE.
EL §2-303(e) (f)	Approve precinct changes from January 1 two years before census until effective date of redistricting. Provide documents to Secretary of Department of Planning and Executive Director of Department of Legislative Services
EL §2-304(c)	Review and approve proposed locations of ballot drop boxes
EL §3-101(c)	Define, maintain, and administer the statewide voter registration list
EL §3-504(a)(2)	Make arrangements with the clerk of the US District Court for the District of Columbia to receive reports of individuals convicted of infamous crimes
EL §3-504(b)	Transmit information about deceased or ineligible voters gathered from other agencies to LBEs
EL §3-506	Provide a copy of the statewide voter registration list to the jury commissioner on request.
EL §3-601.1	Can determine if clerical error was made in voter registration record and authorize corrective action to be taken including authorization for voter to vote on election day.
EL §5-1204	Determine, in consultation with local election director, whether there is time to revise a ballot due to a vacancy in candidacy
EL §6-202	Receive written application for removal of name from petition
EL §6-206	Review petitions and determine the sufficiency or deficiency of the petition.
EL §6-208	Determine whether the validated signatures contained in a petition are sufficient to satisfy all requirements and certify that the petition process has been completed
EL §6-210	Make an advance determination on a petition.
EL §8-505	Provide official election documents for Meeting of Presidential Electors.
EL §8-5A-01	Determine the number of votes each presidential slate received and shall designate the "national popular vote winner." Shall certify this information to other participating states and the public.
EL §8-710	Notify the State Board and the LBEs of the Governor's proclamation of a special election to fill a Congressional vacancy
EL §11-502	Serve as Secretary to the Board of State Canvassers
EL §13-310	Notify responsible officers of certain campaign finance entities and candidate affiliated with entity of information about terminating entity
EL §13-340	Direct late fee collected to appropriate budget category.
EL §13-337	Consider a request for a waiver of a late filing fee

~~Prescribed, guidelines regulations procedures — forms guidelines and procedures~~

Forms, Guidelines, Procedures, and Regulations

Citation	The Board is required to prescribe, develop, or adopt (unless otherwise delegated):
EL §1-303.1	In collaboration with the Department of Public Safety and Correctional Services, adopt regulations for ballot boxes and written notifications and inform voters about upcoming elections and how to participate
EL §2-202(b)(11)	Procedures for administering voter registration and absentee voting at nursing homes and assisted living facilities
EL §2-303(g)	Regulations governing new or changed precincts or polling places
EL §2-305	Establish chain of custody procedures governing the removal of election-related materials from the ballot drop boxes and the return of the materials to the local board
EL §3-101(c)(4)	Regulations for voter list maintenance
EL §3-101(d)	Regulations governing the conduct of voter registration

Citation	The Board is required to prescribe, develop, or adopt (unless otherwise delegated):
EL §3-202(a)(4)	A statewide voter registration form
EL §3-202.1 (b)	Process for an individual to submit the federal post card application and use a common access card to sign the federal post card application
EL §3-204(h)	In cooperation with various agencies, regulations for training employees and dissemination and collection of voter registration information and forms
EL §3-301(c)	Voter acknowledgement notice (VNC)
EL §3-301.1	Regulations establishing a program to inform eligible incarcerated voters of upcoming elections and how eligible incarcerated voters may exercise the right to vote
EL §3-302(c)(1)	Regulations establishing timeliness guidelines for a VRA
EL §3-302(b)(2)	Regulations establishing timeliness guidelines for change of party affiliation
EL §3-304(a)(2)	Regulations governing voter change of name and address during periods when registration is closed
EL §3-305(e)	Regulations and procedures for early voting
EL §3-502(a)	The voter registration confirmation notice
EL §3-503(b)(5)	Inactive Voter Affirmation Notice
EL §3-504(c)	Letter for use by an LBE to confirm a report of a death
EL §3-505	Regulations for retention, storage and access to voter registration records and for voter list maintenance.
EL §3-602	Administrative complaint procedures
EL §5-302(c)(2)	Regulations on LBE supplied information on local candidates
EL §5-304(b)	The certificate of candidacy
EL §5-401(c)	A form for a candidate to set forth grounds for the candidate's inability to pay the required candidacy filing fee.
EL §5-703.1(e)	The certificate of nomination
EL §5-801	Declination of nomination form
EL §6-103	Regulations to carry out the Title 6 – Petitions, including a form for and the content of petitions and guidelines and instructions relating to the petition process.
EL §6-205(b)	Regulations establishing petition filing location
EL §6-207	Regulations to establish the process to be followed for verifying and counting signatures.
EL §7-105	Regulations governing notice of questions to appear on the ballot.
EL §8-103	Guidelines concerning methods for addressing possible emergency situations.
EL §8-502(e)	Procedures for votes to be cast as uncommitted to any presidential candidate in the Democratic presidential primary.
EL §8-503	A form for political parties to use to certify to the State Board the names of individuals nominated as candidates for presidential election by a candidate for President of the United States who was nominated by petition.
EL §9-102(b)	Regulations for the review, certification, and decertification of voting systems.
EL §9-102(i)	Regulations relating to the requirements for each voting system selected and certified.
EL §9-208(b)(3)	Regulations notifying the public of a late ballot change if there is insufficient time for reprinting the ballot.
EL §9-215(c)	Regulations providing standards for printing of ballots.
EL §9-216	Regulations for LBE ballot accounting, control, storage and disposition
EL §9-301	Forms necessary to implement absentee voting.
EL §9-303	Guidelines for the administration of absentee voting.
EL §9-309	Instructions for marking and returning an absentee ballot
EL §9-310	The form and content of absentee ballot envelopes and oath.
EL §§9-401, 9-405, 9-406	Forms necessary to implement provisional voting.
EL §9-403	Guidelines for the administration of provisional voting.
EL §9-407	Instructions for marking and returning a provisional ballot.
EL §9-501, 9-501	Regulations for voting by mail

Citation	The Board is required to prescribe, develop, or adopt (unless otherwise delegated):
EL §10-101	Regulations governing the use of a building, or part of building that is owned, occupied, or partially occupied by an establishment that holds an alcoholic beverage license for a polling place
EL §10-102(b)(2)	A form for a voter to request a polling place reassignment.
EL §10-204(b)	A form for the election judge oath and commission
EL §10-301.1(h)	Regulations for early voting
EL §10-310	A form for voter requiring assistance
EL §10-311(c)	A form for designating a challenger and watcher.
EL §10-315	A form for an employee to submit proof of voting to an employer that has given the employee time off for voting
EL §11-201	Regulations for conducting canvassing.
EL §11-301(a)(3)	Regulations providing for observation and understanding of the canvass by those individuals in attendance.
EL §11-302(d)	Regulations that reflect the policy that the clarity of the intent of the voter is the overriding consideration in determining the validity of an absentee ballot or the vote in a particular contest.
EL §11-303	Regulations to implement the canvassing of provisional ballots.
EL §11-303(d)(4)	Regulation establishing the identification requirements for a voter who cast a provisional ballot because the voter failed to provide required identification at the polling place.
EL §11-305	Procedures for filing an administrative complaint.
EL §11-306	Regulations specifying standards for maintaining and securing canvassing records.
EL §11-307	Regulations specifying how a board of canvassers may correct a document or record.
EL §11-308	Regulations specifying how a board of canvassers shall verify the vote count.
EL §11-403	Regulations on voting equipment and documentation security.
EL §12-106	Regulations on conducting a recount.
EL §13-207	A form for establishing a campaign finance entity and a form for campaign committee officer resignation.
EL §13-211	A form for appointing a subtreasurer.
EL §13-212	A form for appointing a campaign manager.
EL §13-219	A form for a subtreasurer to submit a campaign finance report to the treasurer.
EL §13-222	A form for campaign contribution receipts.
EL §13-240	Regulations implementing the provisions dealing with money received from gaming activity.
EL §13-304	All forms for campaign finance reporting.
EL §13-320	
EL §14-104(e)	A form for persons doing business with the State to disclose applicable contributions.
EL §15-104(d)	A form for gubernatorial ticket to certify seed money.
EL §15-109	Regulations to administer the Public Finance Act.

STATE BOARD OF ELECTIONS

P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

William G. Voelp, Chairman
Malcolm L. Funn, Vice Chairman
Severn E. S. Miller
Justin Williams
T. Sky Woodward



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

Memorandum

TO: State Board Members
FROM: Jared DeMarinis, Director
Division of Candidacy and Campaign Finance
DATE: June 02, 2022
SUBJECT: Waiver of late filing fees standards

Enclosed are the waiver requests, which were submitted by campaign committees that have been assessed late filing fees. The attached Waiver Request Information Page contains an overview of each committee as well as the Administrator's recommendation for Board approval on granting a waiver request.

In the past the Board has considered the following facts in determining whether just cause exists to grant a waiver.

- Administrative error of any kind on the part of the Division.
- The lateness is due to extenuating circumstances, i.e. physical illness or death in the family.
- The late report is the first late report and allows the committee to close, or contains minimal financial activity.
- The fee will cause undue financial hardship, if the liability of the fine is the personal responsibility of the officers.
- Computer problems occurred which made timely filing impossible. However, the filer still must have demonstrated a good faith effort to timely file.

Prior to the meeting please review each waiver request. Note the recommendations that you may disagree with or have questions on that you would like to discuss.

Pursuant to Election Law Article §13-337 (b) (3), the State Administrator has denied three waiver request, for the month of June. No Board action is required on the denials. Late fees collected year to date for Late Fee Waivers are \$178,323.00

Please feel free to contact me at 410-269-2853 if you have any questions.

1. Addis, Richard The People for
2. Bickford, Pieter Citizens for
3. Bostick, Christina J. Committee to Elect
4. Buhrt, Jeffrey C. for Sheriff
5. Burley, Katina Citizens for
6. Committee to Elect Robert A. Silkworth
7. Crum, Gary Friends for
8. Harris, Neil Friends of
9. Hutchins, Thomas E. "Tim" Friends of
10. Jennifer, Sheila Vote
11. Johnson, Sue Friends of
12. Lee, Kenneth Citizens for
13. Lowery, Eric, Friends of
14. Maryland Neurosurgical Society Political Action Committee
15. McLeod, Junior for the People
16. Mirabile, Russ NO TAX Friends of
17. Nolet, Michael Citizens to Elect for Baltimore
18. Opportunity Maryland PAC
19. Peroutka, Michael Anthony Patriots for
20. Puca, Anthony for County Council
21. Remondini, Rayna Citizens for
22. Rice, Craig Citizens For
23. Savoy, Brenda Hatcher Citizens for
24. Shakur, Malik Friends of for Judge
25. Sims, Brian Friends of
26. Stafford, (Theresa) for Board of Education
27. Thomas, Bob Committee To Elect
28. Tichy, Christa Friends of

Denied

1. Johnson, Shane E. Friends of
2. Williams, Jennifer Committee to Elect
3. Odongo, Collins Dr. Campaign Committee

Waiver Request Information Page

General

Account Name	Addis, Richard The People for	
CCF ID:	0013978	Status: Active
Date Established	01/04/22	
Date Waiver Requested	05/02/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Francesca Zurla	Start Date: 01/04/22
Responsible Treasurer		
Current Chairman	Richard Addis	04/04/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
04/19/22		04/29/22	\$245	\$245
			\$	
				Total: \$245.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A			

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
4/19/22	\$2,610	\$1,396	\$1,213	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Having never run a campaign before, we were under the impression that what we had submitted was the complete filing and that the email we received above dated April 18 was the confirmation of the filing report. I ask for the board's leniency in this matter and suspend the filing deadline fees given our confusion of the process.

Division Comments

Grant first request.



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Welcome to Maryland Campaign Reporting Information System.

1 message

ccf sbe -SBE- <ccf.sbe@maryland.gov>

To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Mon, May 2, 2022 at 1:47 PM

Hello Vicky,

Here are the waivers request email. Thanks.

----- Forwarded message -----

From: **Richard Addis** <thepeopleforrichardaddis@gmail.com>

Date: Mon, May 2, 2022 at 8:32 AM

Subject: Re: Welcome to Maryland Campaign Reporting Information System.

To: <ccf.sbe@maryland.gov>

Request for Waiver.

ThePeopleForRichardAddis received a letter in the mail notifying us that we had missed the April 19 filing deadline. Having never run a campaign before, we were under the impression that what we had submitted was the complete filing and that the email we received above dated April 18 was the confirmation of the filing report.

I ask for the board's leniency in this matter and suspend the filing deadline fees given our confusion of the process.

As soon as the Letter was received, we immediately logged into the system and re-submitted the campaign financial filing. We again received an automated email, but this time it was clear that the actual filing was submitted.

Thank you for your consideration in this matter,

Richard Addis

I can be reached at 443-289-1660 for any further details

On Mon, Apr 18, 2022 at 2:00 PM <ccf.sbe@maryland.gov> wrote:

Dear RICHARD ADDIS,

This email has been sent because "Addis, Richard The People For" has submitted an amended registration to the Maryland State Board of Elections (SBE) for approval.

You have been identified as the Chairperson for this committee.

If you have any questions regarding your account status, please contact us.

Waiver Request Information Page

General

Account Name	Bickford, Pieter Citizens for	
CCF ID:	01011340	Status: Active
Date Established	01/29/16	
Date Waiver Requested	05/02/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Stephanie Bickford	Start Date: 01/30/20
Responsible Treasurer		
Current Chairman	Pieter Bickford	01/29/16
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		3/28/22	\$1000	\$1000
			\$	
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
8/25/20		paid	N/A
7/22/19		waived	N/A
1/18/17		paid	N/A

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I am not a current candidate for office and did not raise any funds in the past year. I did not realize that I needed to file a report if I was not currently running and raised no recent funds.

Division Comments

Reduce to \$500 if account is closed.

Administrator's Decision

--



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Show Cause Notice for 1/19/2022 Report

2 messages

ccf sbe -SBE- <ccf.sbe@maryland.gov>
To: pbickford@gmail.com, Victorica Smith -SBE- <victorica.smith@maryland.gov>

Mon, May 2, 2022 at 1:55 PM

Hello Pieter,

Please contact Vicky Smith regarding the waiver request. her email is victorica.smith@maryland.gov.

----- Forwarded message -----
From: **Pieter Bickford** <pbickford@gmail.com>
Date: Sat, Apr 30, 2022 at 9:25 PM
Subject: Re: Show Cause Notice for 1/19/2022 Report
To: <ccf.sbe@maryland.gov>

Dear Candidacy Division Staff,

I have received the attached Show Cause Letter informing me that I owe \$1,000 in late fees. I am not a current candidate for office and did not raise any funds in the past year. I did not realize that I needed to file a report if I was not currently running and raised no recent funds.

I serve on the Washington County Board of Education. Our pay is \$12,500 a year. Please consider waiving the \$1,000 late fee.

I look forward to your reply.

Pieter Bickford
406 Belview Ave. Hagerstown, MD 21742
(301) 331-4119
Treasurer: Stephanie Bickford

On Thu, Apr 28, 2022 at 2:19 PM <ccf.sbe@maryland.gov> wrote:
Candidate, Chairman, and Treasure,

Please see the attached Notice to Show Cause for the 1/19/2022 Annual Report. If you have questions, please contact the Candidacy Division at 410.269.2880 or ccf.sbe@maryland.gov.



Show Cause Letter_1.pdf

Waiver Request Information Page

General

Account Name	Bostick, Christina J. Committee to Elect	
CCF ID:	01014495	Status: Active
Date Established	03/22/22	
Date Waiver Requested	4/26/22	
Account Type	Candidate Account	

Officers

Current Treasurer	James Bostick	Start Date: 03/22/22
Responsible Treasurer		
Current Chairman	Christina Bostick	03/22/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
04/19/22			\$140	\$140
			\$	\$
				Total: \$140.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Although I thought I had timely submitted my affidavit, it did not go through. I would like to request a waiver as to the requisite fee.

Division Comments

Grant, first request.

Administrator's Decision



Victoria Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Committee to Elect Christina J. Bostick

1 message

Ebony Parran -SBE- <ebony.parran@maryland.gov>
To: Victoria Smith -SBE- <victorica.smith@maryland.gov>

Tue, Apr 26, 2022 at 12:14 PM

FYI - Waiver

----- Forwarded message -----

From: **Christina Bostick** <christinabostickesq@gmail.com>
Date: Tue, Apr 26, 2022 at 12:01 PM
Subject: Re: Committee to Elect Christina J. Bostick
To: Ebony Parran -SBE- <ebony.parran@maryland.gov>

Hello Ms. Parran:

Although I thought I had timely submitted my affidavit, it did not go through. I would like to request a waiver as to the requisite fee.

Thank you,

CHRISTINA J. BOSTICK
ATTORNEY AT LAW

cjbostick@bosticklawoffice.com | T 1 (855) - BOSTICK ext. 202 | F 443.283.4295

BOSTICK LAW OFFICE6030 Daybreak Circle, Ste. A150-356
Clarksville, Maryland 21029**BostickLawOffice.com**

Protecting Family. Pursuing Justice.
Promoting Philanthropy. Pioneering the Future.



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On Fri, Apr 22, 2022 at 3:40 PM Ebony Parran -SBE- <ebony.parran@maryland.gov> wrote:

Hi James,

Before you can become the treasurer for Committee to Elect Christina J. Bostick, you need to update your voter registration to reflect the address listed on the submitted form. Please click on the link below to update your voter registration address. The Candidate Committee will not be active until the address has been updated. Also, with your permission, I can update your registration.

Waiver Request Information Page

General

Account Name	Buhrt, Jeffrey C. for Sheriff	
CCF ID:	01014377	Status: Active
Date Established	03/02/22	
Date Waiver Requested	05/02/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Christopher Buhrt	Start Date: 03/02/22
Responsible Treasurer		
Current Chairman	Jeffrey Buhrt	03/02/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
04/19/22		5/02/22	\$350	\$350
			\$	\$
				Total: \$350

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
4/19/22	\$1,250	\$19	\$1,230	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I had filed an ALCE report for the time frame ending at 4/19/2022 however I filed the wrong report and filed it for the next filing date. I respectfully request the late fees be waived in this matter. I have attached a copy of the ALCE confirmation email as proof of the filing.

Division Comments

Grant, first request.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Campaign fees

1 message

Ebony Parran -SBE- <ebony.parran@maryland.gov>
To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Mon, May 2, 2022 at 9:25 AM

FYI - Waiver

----- Forwarded message -----
From: **Chris Buhr** <cbuhr@gmail.com>
Date: Mon, May 2, 2022 at 8:50 AM
Subject: Campaign fees
To: <ebony.parran@maryland.gov>

Good morning,

My name is Christopher Buhr (treasurer) I had received a letter from your office that I had late fees attached to the Buhr for Sheriff campaign for a late report. I had filed an ALCE report for the time frame ending at 4/19/2022 however I filed the wrong report and filed it for the next filing date. I respectfully request the late fees be waived in this matter. I have attached a copy of the ALCE confirmation email as proof of the filing.

Thank you for your time in this matter,
Christopher Buhr
Treasurer
Buhr for Sheriff Campaign

--

Ebony R. Sherbert-Parran
Maryland State Board of Elections
Division of Candidacy and Campaign Finance
151 West Street, Suite 200, P.O. Box 6486
Annapolis, Maryland 21401-0486
410-269-2922
410-974-5415 (Fax)

Waiver Request Information Page

General

Account Name	Burley, Katina Citizens for	
CCF ID:	01013175	Status: Inactive
Date Established	3/14/19	
Date Waiver Requested	4/6/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Monsuru Adekoya	Start Date: 3/14/19
Responsible Treasurer		
Current Chairman	Angel White	3/14/19
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/19/22		4/12/22	\$804.42	\$804.42
			\$	\$
				Total: \$804.42

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
05/22/20	\$100	paid	N/A

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
1/19/22	\$0	\$60	\$215	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I was never notified that my request to close the account was denied until I received a letter last week. The representative that I spoke with over the phone today informed me that I now have a \$1,000 penalty that I am unable to pay. She told me to reach out to you to see if there is a way to get the fee waived since I actually did submit a closure report in 2020.

Division Comments

Grant, committee did submit a close out report.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Late Report Submission Support

1 message

Katina Burley <burleykatinap@gmail.com>
To: victorica.smith@maryland.gov

Wed, Apr 6, 2022 at 12:19 PM

Greetings,

My name is Katina Burley, and I was told to reach out to you regarding the "Citizens for Katina Burley" campaign account. I recently received a notification that a January 2022 report was not submitted, and I would be penalized for it being late.

I explained to your colleague over the phone that I closed the account in 2020 when I submitted my final report. Your colleague informed me that she sees the attempt to close but it was rejected due to a balance in the account. In 2020, prior to submitting my last report, I called your office to see if I were able to donate the remaining balance to another organization, since I did not win the election. I was told that I could make a donation. At that time, giving the small remaining balance in the account, I could not find an organization to give to and decided to allow the bank to take the balance via monthly "under balance" fees.

Since my 2020 submission, I was never notified that my request to close the account was denied until I received a letter last week. The representative that I spoke with over the phone today informed me that I now have a \$1,000 penalty that I am unable to pay. She told me to reach out to you to see if there is a way to get the fee waived since I actually did submit a closure report in 2020. Please give me a call at 443-683-7209 to further discuss my options. Any support you can provide is greatly appreciated.

Thank you in advance.

Waiver Request Information Page

General

Account Name	Committee to Elect Robert A. Silkworth	
CCF ID:	01013351	Status: Active
Date Established	01/15/20	
Date Waiver Requested	04/12/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Linda Silkworth	Start Date: 01/15/20
Responsible Treasurer		
Current Chairman	Robert Silkworth	01/15/20
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		04/06/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I was unaware of the necessity for me to file.

Division Comments

Grant, first request.

Administrator's Decision



Robert A. Silkworth

Member, District 2

Board of Education, Anne Arundel County



State Board of Elections
Division of Candidacy and Campaign Finance
151 West Street, Suite 200/P.O.Box 6486
Annapolis, Maryland 21401

RECEIVED
APR 12 2022
STATE BOARD OF ELECTIONS

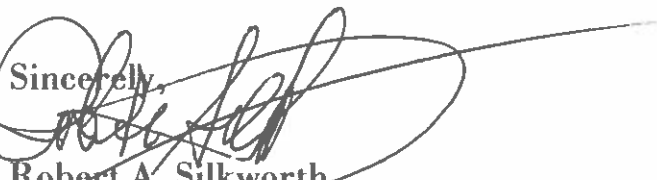
My name is Robert A. Silkworth. I recently became aware of the fact that I was required to file an affidavit, of limited contributions and expenditures. My committee name is Committee to Elect Robert A. Silkworth. I was elected to the Anne Arundel County School Board in 2020 and I am currently serving on the Board of Education in Anne Arundel County.

I am sorry to say that I was unaware of the necessity for me to file. I have not had any activity in my election account since the election, other than monthly bank fees. I have filed the affidavit, and I did call the State Board of Elections Office at 410-269-2880.

I was informed that I needed to send a letter to the Elections Board indicating my request to waive late fees and I am doing so at this time.

I certainly apologize for the oversight, and I will make sure that I meet any future deadlines as appropriate. During the course of my campaign, I did meet all deadlines as required.

I thank you in advance for your consideration of my request. I can be reached @ rsilkworth@aaeps.org or 410-789-1500.

Sincerely,

Robert A. Silkworth
Committee to Elect Robert A. Silkworth

Waiver Request Information Page

General

Account Name	Crum, Gary Friends for	
CCF ID:	01013310	Status: Active
Date Established	12/20/19	
Date Waiver Requested	05/04/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Shaneia Crum	Start Date: 12/20/19
Responsible Treasurer		
Current Chairman	Gary Crum	12/20/19
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/19/22		3/28/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
08/25/20	\$20	paid	N/A

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I do not have a \$1000 for a fee for an inactive campaign. Again I apologize for filling late, but I did not know I still had to file after I file my last report in 2021. Until I get the email in March that I had to field again. So I am asking for a waiver or this fee.

Division Comments

Grant first request.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fee waiver

1 message

Gary Crum <gtc283@gmail.com>

To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Wed, May 4, 2022 at 10:42 AM

Good morning I was informed to email you about this fee my campaign. I last ran in 2020 I last file for a waiver in March of 2022. I was supposed to file in January but I didn't receive or knew I still had to file so when I get the email in March to file I did. I do not have a \$1000 for a fee for an inactive campaign. Again I apologize for filing late but I did not know I still had to file after I file my last report in 2021. Until I get the email in March that I had to field again. So I am asking for a waiver for this fee.

Thank you for your time.

Waiver Request Information Page

General

Account Name	Harris, Neil Friends of	
CCF ID:	15013830	Status: Pending submission
Date Established	09/23/21	
Date Waiver Requested		
Account Type	Candidate Account	

Officers

Current Treasurer	Daniel Dellon	Start Date: 09/23/21
Responsible Treasurer		
Current Chairman	Neil Harris	09/23/21
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		04/01/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
01/19/22	\$0	\$0	\$0	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

However shortly after filing, and before undertaking any campaigning, I learned that I have been diagnosed with early-stage Parkinson's Disease. I then determined that I would focus on my health while getting to understand the ramifications of this news.

Division Comments

Grant, for the above reason.

Administrator's Decision



ccf sbe -SBE- <ccf.sbe@maryland.gov>

Waiver?

1 message

Neil Harris <neil@voteformeil.com>

Fri, Apr 1, 2022 at 4:48 PM

To: ccf.sbe@maryland.gov

To the State Board of Elections,

Last year, I created a campaign committee to run for Montgomery Council at-large using the public financing system. However, shortly after filing, and before undertaking any campaigning, I learned that I have been diagnosed with early-stage Parkinson's Disease. I then determined that I would focus on my health while getting to understand the ramifications of this news.

I tried to file a zero-dollar report but did not understand how, and the system did not seem to let me input \$0 for receipts and expenditures. After receiving the Fee Running Notice today, I was able to reach your staff, who were kind enough to walk me through the filing and closing out of the account. She verified that the report was filed and is now in compliance.

She also informed me that my committee was subject to a \$1000 late fee, and recommended reaching out to you to ask for a waiver. I hope you can understand that I was focused elsewhere due to the unexpected news, and can waive the fee – there are no funds in the campaign, of course, so I imagine that I would need to come up with the fee out of personal funds. I hope you can help!

Thanks for everything you do.

Sincerely,

Neil Harris

Waiver Request Information Page

General

Account Name	Hutchins, Thomas E. "Tim" Friends of	
CCF ID:	01012876	Status: Inactive
Date Established	02/27/18	
Date Waiver Requested	02/24/22	
Account Type	Candidate Account	

Officers

Current Treasurer	James Smith	Start Date: 02/27/18
Responsible Treasurer		
Current Chairman	Thomas Hutchins	02/02/19
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		02/25/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
01/19/22	\$0	\$0	\$0	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

In January 2021 my campaign Treasurer, James Lloyd Smith, and I filed what we thought was a close out report for my campaign, Friends of Thomas E. "Tim" Hutchins CCF ID

Division Comments

Grant first request.

Administrator's Decision

Late Fee Waiver Request Form

Maryland State Board of Elections – Division of Candidacy and Campaign Finance
P.O. Box 6486 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683

Campaign Account Name: Friends of Thomas E. "Tim" Hutchins

Account Number: 01012876 Date of Request: 24 FEB 2022

Name of the Requestor(s)* Thomas E. Tim Hutchins

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Fund Report(s): 2021 Annual Report

Total Amount of late fees: \$ 1000.00

Basis for the request:

In January 2021 my campaign Treasurer, James Lloyd Smith, and I filed what we thought was a close out report for my campaign, Friends of Thomas E. "Tim" Hutchins CCF ID 01012876, filing period 01/13/2021. This report was submitted on 1/20/2021 by the Treasurer. Under part 4 Page 2 of 5 of this report, the entire balance of the account, \$9168.08, reported as Total Expenditures, leaving a cash balance of \$0.00. We made disposition on the residue of the campaign account via a donation to the College of Southern Maryland. Subsequently, we advised the Bank America, Prince Frederick Md Branch to close the bank account and we also closed the PO Box associated with the campaign.

At this point the Treasurer and I assumed that we had fulfilled the requirements of the Maryland State Board of Elections and considered the matter closed. Executing all actions in good faith and undertaken to the best of our understanding thus terminating our official association as candidate and treasurer.

Calendar year 2021 soon erupted into crisis when the COVID-19 pandemic arrived in force. I contracted COVID-19, detected while on a trip to Florida, which required quarantine from the first part of February 2021 and not able to return to Maryland until May. As a result, COVID associated heart issues required timely action. Consequently, I resigned my position as a Calvert County Commissioner in June 2021, closed out my mailing address in Maryland and returned to Florida for open heart surgery and subsequent follow-on treatments throughout the remainder of 2021 and continuing on to the present time which have required three subsequent hospitalizations.

On or about February 14, 2022, I received a letter from the State Board of Elections which my daughter, who lives in Maryland near my house there, found the letter in her mail and forwarded to me. The letter was a notice from the State Board of Elections, dated January 27, 2022, as a "Fee Running Notice -Campaign Finance Due". This was

the first time that I was aware that something was amiss with the filing of January 20,2021.

Accordingly, as the candidate, I am the principal responsible for the campaign and its actions and requirements. I request a waiver for any and all penalties associated with any late reports or failure to submit a correct report, based primarily a misunderstanding and communications as to the status of the filing on January 20,2021. My personal communications were compounded by incapacitation and associated limits due to ongoing medical condition and location in another state. My former Treasurer and I converse periodically with regards to my health condition. However, there was no reason to believe we had not met the requirements of the State Board of Election.

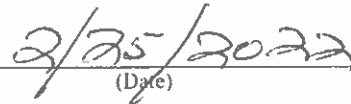
Upon contacting the campaign Treasurer, Mr. Smith filed another Annual report as a "FINAL" on February 25, 2022. I verified this report via the MCRIS on the same day.

Further, I have personally had campaigns in Maryland at the federal, state, and local level and not encountered any problems until now. Thus, I feel it appropriate in making a plea for reconsideration in this matter.

Thank you for your time and consideration; I hope for a favorable outcome

Sincerely,
Thomas E. "Tim" Hutchins


(Signature)


(Date)

Instructions	For Board Use Only
<ul style="list-style-type: none">- Please print clearly or type.- If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report.- Please limit your request to this document only.- <i>*Requests may only be made by the committee chairman, treasurer or candidate.</i>	Date Rcvd: _____ Date Heard: _____ Verification: _____ Bd. Decision. _____

Form Available online at www.elections.state.md.us

Waiver Request Information Page

General

Account Name	Jennifer, Sheila Vote	
CCF ID:	15014308	Status: Active
Date Established	2/18/22	
Date Waiver Requested	0427/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Clinton Jennifer	Start Date: 2/18/22
Responsible Treasurer		
Current Chairman	Sheila Jennifer	2/18/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
04/19/22		04/29/22	\$245	\$245
			\$	
				Total: \$245.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A			

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

We thought we had used the correct procedure for filing the Affidavit of Limited Contributions and Expenditures (ALCE).

Division Comments

Grant first request.

Administrator's Decision

State of Maryland



Late Fee Waiver Request Form

Instructions: Please print clearly or type. If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. Please limit your request to this document only. **Requests may only be made by the committee chairman, treasurer or candidate.*

Campaign Account Name: Vote for Sheila Jennifer Account Number: 15014308

Date of Request: 4/27/2022 Total Amount of late fees: \$ 175.00

Name of the Requestor(s)*: Sheila Jennifer

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Finance Report(s): 4/19/22

The basis for the request: We thought we had used the correct procedure for filing the Affidavit of Limited Contributions and Expenditures (ALCE).

Sheila Jennifer/ 4/28/22
(Signature) (Date)

For Board Use Only	
Date Rcvd: _____	Date Heard: _____
Verification: _____	
Bd. Decision. _____	

Maryland State Board of Elections
Division of Candidacy and Campaign Finance
P.O. Box 6486 • 151 West Street, Suite 200 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683 • MD Relay 800-735-2258 • www.elections.state.md.us

Waiver Request Information Page

General

Account Name	Johnson, Sue Friends of	
CCF ID:	01013388	Status: Active
Date Established	01/24/20	
Date Waiver Requested	03/28/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Melanie Shaw	Start Date: 01/24/20
Responsible Treasurer		
Current Chairman	Susan Johnson	01/24/20
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		03/28/22	\$1000	\$1000
			\$	\$
				Total: \$1000

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
101/19/22	\$0	\$0	\$670	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

apologize for this oversight as I missed the email notification and never received a mailed postcard pertaining to this filing deadline. I have since filed the report and am wondering if the late fees are still going to be assessed or if it is possible for them to be waived. There were no transactions for this campaign over the last year.

Division Comments

Grant, first request.

Administrator's Decision



Victoria Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Fee Running Notice 1/19/2022

1 message

info sbe -SBE- <info.sbe@maryland.gov>
To: Victoria Smith -SBE- <victorica.smith@maryland.gov>

Mon, Mar 28, 2022 at 2:51 PM

----- Forwarded message -----

From: **Melanie Shaw** <mamills02@gmail.com>
Date: Mon, Mar 28, 2022 at 2:21 PM
Subject: Re: Fee Running Notice 1/19/2022
To: <info.sbe@maryland.gov>

Good afternoon.

I received this notice today that late fees are being assessed due to the annual report not being filed as of 1/19/2022. I apologize for this oversight as I missed the email notification and never received a mailed postcard pertaining to this filing deadline. I have since filed the report and am wondering if the late fees are still going to be assessed or if it is possible for them to be waived. There were no transactions for this campaign over the last year. Your response is greatly appreciated.

Best regards,
Melanie Shaw
Friends of Sue Johnson, Treasurer

Melanie (Mills) Shaw
(443) 271-8497

On Mon, Mar 28, 2022 at 1:01 PM <ccf.sbe@maryland.gov> wrote:
Candidate, Chairman, and Treasure,

This is to advise you that the State Board of Elections has not received the Campaign Finance Report for the 1/19/2022.

The Report or Affidavit must be filed electronically at <https://campaignfinance.maryland.gov/>

If you have questions, please contact the State Board of Elections at 410.269.2880 or ccf.sbe@maryland.gov

Waiver Request Information Page

General

Account Name	Lee, Kenneth Citizens for	
CCF ID:	01013939	Status: Active
Date Established	12/13/21	
Date Waiver Requested	2/15/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Constance Lee	Start Date: 12/13/21
Responsible Treasurer		
Current Chairman	Ken Lee	12/13/21
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/19/22	yes	2/03/22	\$435	\$435
			\$	\$
				Total: \$435.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

My campaign has been found to not have complied with the filing requirements related to campaign finances. I submit that I filed an "Affidavit of Limited Expenditures" for my committee in December of 2021.

Division Comments

Grant 1st request.

Administrator's Decision

From: **Connie Lee** <maccorpmnd@comcast.net>
Date: Tue, Feb 15, 2022 at 7:47 AM
Subject: Affidavit of Limited Expenditures
To: ccf.sbe@maryland.gov <ccf.sbe@maryland.gov>

Lee, Kenneth Citizens for

Members of the Board of Elections:

My campaign has been found to not have complied with the filing requirements related to campaign finances. I submit that I filed an "Affidavit of Limited Expenditures" for my committee in December of 2021, as is shown in my filing. I am respectfully asking the board to please waive all fines related to this oversight as my campaign has not solicited or received any donations from the public. This is due solely to the fact that the boundaries of the district I am running in are uncertain, due to ongoing efforts by the state to define where those boundaries are. Thank you for any considerations.

Kenneth Lee

Waiver Request Information Page

General

Account Name	Lowery, Eric, Friends of	
CCF ID:	01011047	Status: Active
Date Established	9/04/14	
Date Waiver Requested	05/06/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Michaela Early	Start Date: 9/14/14
Responsible Treasurer		
Current Chairman	Eric Lowery	9/14/14
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/20/21		n/a	\$1000	\$1000
1/15/20		n/a	\$1000	\$1000
1/16/19		7/22/19	\$500	\$500
11/20/18		7/17/19	\$500	\$500
10/26/18		7/17/19	\$500	\$500
8/28/18		2/18/19	\$500	\$500
7/22/19		n/a	\$500	\$500
				Total: \$5,500.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
6/15/18	\$400	paid	
10/24/14	\$200	paid	
5/22/18	\$170	paid	

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
N/A	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Per OSP they will not pursue.

Division Comments

Grant and close account.

Waiver Request Information Page

General

Account Name	Maryland Neurosurgical Society Political Action Committee	
CCF ID:	03013872	Status: Active
Date Established	10/29/21	
Date Waiver Requested	02/24/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Charles Schnee	Start Date: 10/29/21
Responsible Treasurer		
Current Chairman	Neal Naff	10/29/21
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		02/01/22	\$350	\$350
			\$	\$
				Total: \$350.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
01/19/22	\$25	\$0	\$25	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

This is a newly established PAC and I had thought I had filed the report early, on 01/13/2022 (copy attached) but did not realize the affidavit by our PAC Treasure as not completed. As soon as this error was realized, the report was filed on 02/01/2022.

Division Comments

Grant first request.

Administrator's Decision

Maryland Neurosurgical Society
1211 Cathedral Street
Baltimore, MD 21201

February 24, 2022

Jared DeMarinis, Director
State Board of Elections
151 West Street, Suite 200
Annapolis, MD 21401

Dear Mr. DeMarinis,

The Maryland Neurosurgical Society PAC (CCF-03013872) would like to request a waiver for our account for the 01/19/2022 Annual Report. This is a newly established PAC and I had thought I had filed the report early, on 01/13/2022 (copy attached) but did not realize the affidavit by our PAC Treasure as not completed. As soon as this error was realized, the report was filed on 02/01/2022. Our PAC currently has \$25, which is more than the late fee and this newly established PAC not started fundraising. We requested a waiver as this is our first reporting issues.

Please let me know if you have any questions or need any additional information.

Sincerely,

Ginger Tinsley

Ginger Tinsley, Association Manager
Maryland Neurosurgical Society

Attached: Annual Report – 01/13/2022

Waiver Request Information Page

General

Account Name	McLeod, Junior for the People	
CCF ID:	01014468	Status: Active
Date Established	03/16/22	
Date Waiver Requested	05/02/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Candice Kamara	Start Date: 03/16/22
Responsible Treasurer		
Current Chairman	Junior McLeod	03/16/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
04/19/22		5/02/22	\$350	\$350
			\$	\$
				Total: \$350.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
4/19/22	\$82	\$00	\$82	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I am requesting a fine waiver, because I thought I had submitted the information required for the spring. However, I had the information put in the system, but was just sitting there, and was not aware it had to be submitted.

Division Comments

Grant first request.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Waiver

info sbe -SBE- <info.sbe@maryland.gov>
To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Thu, May 5, 2022 at 1:26 PM

----- Forwarded message -----

From: **jr mccloud** <jpmcleod3636@yahoo.com>
Date: Thu, May 5, 2022 at 1:16 PM
Subject: Waiver
To: info.sbe@maryland.gov <info.sbe@maryland.gov>
Cc: candicekamara98@gmail.com <candicekamara98@gmail.com>, daughter813@gmail.com <daughter813@gmail.com>

Good afternoon election board. I am requesting a fine waiver, because I thought I had submitted the information required for the spring. However I had the information put in the system, but was just sitting there, and was not aware. I was informed by Erin, about the process in submitting the information and was instructed how to proceed in putting the information in the system and submitting. The information was submitted, and I am now aware, that there is a process. I thought when you put in the information in, CCSF board get's it automatically. Thank you Erin for providing me with the step.

Candice. Treasurer
Junior. Candidate.

Waiver Request Information Page

General

Account Name	Mirabile, Russ NO TAX Friends of	
CCF ID:	01012789	Status: Active
Date Established	02/27/18	
Date Waiver Requested	02/25/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Jennifer Fanton	Start Date: 02/27/18
Responsible Treasurer		
Current Chairman	Russell Mirabile	02/27/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		01/27/22	\$175	\$175
			\$	\$
				Total: \$175.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
06/15/18	\$470	Waived	N/A

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Neither my treasurer nor I received the reminder notices that the state provides.

Division Comments

Grant

Administrator's Decision

*Hand Delivered
No P.O.!*

RECEIVED

FEB 25 2022

STATE BOARD OF ELECTIONS

February 20, 2022

State Board of Elections
151 West Street Suite 200
P.O. Box 6486
Annapolis, MD 21401


Re: Waiver Request for Russ No Tax Mirabile

I would like to request a waiver of the \$170 Late Fee that was paid on 2/11/2022, due to the following:

- 1) Neither my treasurer nor I ever received the reminder notices that the State Board of Elections provides.
- 2) Delinquency upon the Postal System is not uncommon with the Postal System deliveries or lost items
- 3) My treasurer and I rely on the Notice Cards that the State Board of Elections provide. It is a very helpful system and tool.
- 4) In the past week, U.S. Senators Chris Van Hollen and Ben Cardin visited the Baltimore Main Post Office to address the Postal System's dilemma.

To date, I still have not received Christmas cards that senders have asked if I liked their Holiday Greeting. I could go on but I believe this request for waiver should be understood.

Thank You,


Russ No Tax Mirabile
7932 Oakdale Ave
Rosedale, MD 21237

Waiver Request Information Page

General

Account Name	Nolet, Michael Citizens to Elect for Baltimore	
CCF ID:	01013248	Status: Active
Date Established	9/24/2019	
Date Waiver Requested	03/29/22	
Account Type	Candidate Account	

Officers

Current Treasurer	John Hagens	Start Date: 9/24/19
Responsible Treasurer		
Current Chairman	Michael Nolet	9/24/19
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		4/04/22	\$1000	\$1000
			\$	\$
				Total: \$1000

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

My campaign ended in November of 2020. I had some remaining funds in the account (from money I had lent my campaign). I was not sure how to do it and subsequently forgot about it.

Division Comments

Grant first request.

Administrator's Decision



Victoria Smith -SBE- <victorica.smith@maryland.gov>

Citizens to elect Nolet for Baltimore

1 message

Michael Nolet <mwnolet@gmail.com>

Tue, Mar 29, 2022 at 7:13 PM

To: victorica.smith@maryland.gov

Good evening, I received an e-mail from you all earlier this week informing me that I had fees accruing for failing to file a report. My campaign ended in November of 2020. I had some remaining funds in the account (from money I had lent my campaign). I was not sure how to do it and subsequently forgot about it.

In the past I have received green post cards telling me that a statement was due but I did not receive the postcard this time. The election was a long time ago and I just have not been tracking this account. I am requesting a waiver from the fees. IWe are going to file an affidavit for this period and then going to close the account once I know how to report repaying the loan.

Thank you in advance for your consideration and help

Mike Nolet

Waiver Request Information Page

General

Account Name	Opportunity Maryland PAC	
CCF ID:	13013729	Status: Active
Date Established	07/16/21	
Date Waiver Requested	04/11/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Layne Hockaday	Start Date: 07/16/21
Responsible Treasurer		
Current Chairman	Jeff Johnson	07/16/21
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		04/11/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
01/19/22	\$551,716	\$163,732	\$387,983	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

The committee filed a timely Disclosure Report and received an email from MD SBOE confirming the timely filing of the "Annual Report" Based on the language included in the email, specifically the use of "Annual Report" attached for reference and verification, the committee believed all reports due on January 19, 2022, were filed in a timely fashion.

Division Comments

Grant first request.

Administrator's Decision

Waiver Request Information Page

General

Account Name	Peroutka, Michael Anthony Patriots For	
CCF ID:	01014094	Status: Active
Date Established	01/27/22	
Date Waiver Requested	04/20/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Louis Reeder	Start Date: 1/27/22
Responsible Treasurer		
Current Chairman	Michael Peroutka	1/27/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/19/22		4/20/22	\$20	\$20
			\$	
				Total: \$20.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A			

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
4/19/22	\$16,961	\$1,617	\$15,343	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I sent the report last week, there was a message that said something along the lines of this being a preliminary filing and it would take about 4 hours for the final. I filed again today just to make sure it was received and then I called and emailed the state board of elections. I spoke to 2 different people, the person who received my email called me, and they both said it would be a \$20 late fee.

Division Comments

Grant first request.



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Late fee for filing campaign report

1 message

Phil Reeder <phil@theamericanview.com>

Wed, Apr 20, 2022 at 3:45 PM

To: victorica.smith@maryland.gov

Good afternoon Ms Smith,

My name is Phil Reeder and I am the Treasurer for Patriots for Michael Peroutka. I filed the April 19th report last week and when I logged into CRIS today to enter a donation for the campaign for the next report, I saw that the April report was still due. I don't understand why because when I sent it last week, there was a message that said something along the lines of this being a preliminary filing and it would take about 4 hours for the final. I filed again today just to make sure it was received and then I called and emailed the state board of elections. I spoke to 2 different people, the person who received my email called me, and they both said it would be a \$20 late fee but that I should contact you in hopes that this can be waived. I'm not that worried about the \$20, but I am concerned about the fact that it has been reflected as being filed late, even though I filed 6 days early. I can be reached at 443-722-1571 if you would like to contact me by phone.

--

Phil Reeder

Treasurer

Patriots for Michael Peroutka

Waiver Request Information Page

General

Account Name	Puca, Anthony for County Council	
CCF ID:	01013897	Status: Inactive
Date Established	11/10/21	
Date Waiver Requested	03/17/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Kevin Miller	Start Date: 11/10/21
Responsible Treasurer		
Current Chairman	Anthony Puca	11/10/21
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		02/04/22	\$485	\$485
			\$	\$
				Total: \$485.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Mr. Puca had to curtail his campaigning for medical reason, Early dementia, and Parkinson

Division Comments

Grant, per the above reasons.

Administrator's Decision

Late Fee Waiver Request Form

Maryland State Board of Elections – Division of Candidacy and Campaign Finance
P.O. Box 6486 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683

Campaign Account Name: ANTHONY PUCA for County Council

Account Number: 0101 3897 Date of Request: March 17, 2022

Name of the Requestor(s)*: K KEVIN P. MILLER

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Fund Report(s): 2022 Annual Report

Total Amount of late fees: \$ 485.00

TO: MISS BARRAN, The basis for the request: Mr. Puca had to curtail

his campaign for some medical issues
surfacing around the time of his entry -
EARLY PARKINSONS AND EARLY DEMENTIA.

He did not open a bank account.

The annual report was submitted in
early February when he spoke with Ms. Barran.

He forgot this from unfortunately.

I am requesting this waiver due to the
circumstances previously mentioned.

I thank you in advance for your consideration

K. P. Miller (Treasurer) 3/17/2022
(Signature) (Date)

- Instructions**
- Please print clearly or type.
 - If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report.
 - Please limit your request to this document only.
 - *Requests may only be made by the committee chairman, treasurer or candidate.



Waiver Request Information Page

General

Account Name	Remondini, Rayna Citizens for	
CCF ID:	01013574	Status: Active
Date Established	02/16/21	
Date Waiver Requested	05/02/22	
Account Type	Candidate Account	

Officers

Current Treasurer	John Remondini	Start Date: 2/16/21
Responsible Treasurer		
Current Chairman	Rayna Remondini	2/16/21
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/19/22		3/28/22	\$1000	1000
			\$	
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A			

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Near the end of 2021 and beginning of 2022 our family dealt with the hospitalization and death of a loved one due to COVID.

Division Comments

Grant due to the above.

Administrator's Decision



JOHN EARNEST REMONDINI, TREASURER
5601 DROUGHT SPRING COURT
FREDERICK, MD 21702

RAYNA TRELANE REMONDINI, CHAIRPERSON
5601 DROUGHT SPRING COURT
FREDERICK, MD 21702

Account:	REMONDINI, RAYNA CITIZENS FOR
CCF ID:	01013574
Report Due Date:	01/19/2022 (2022 ANNUAL)
Report Received:	03/28/2022
Amount Owed:	\$ 1000.00

Dear Linda,

Near the end of 2021 and the beginning of 2022, our family dealt with the hospitalization and eventual death of a loved one due to COVID. This was an extremely trying and tumultuous time in our lives. It required a lot of out-of-state travel and took the focus off anything outside of the nightmarish tragedy we were experiencing. The pandemic hit very close to home at an unfortunate time. To the campaign's detriment, its Chairperson and Treasurer (being myself and my husband) were unable to attend to the paperwork submission required at the time.

We ask for consideration and grace as we establish our campaign account to address the \$1000 fine.

Sincerely,

Rayna T. Remondini
Candidate

cc: John Remondini, Treasurer

Waiver Request Information Page

General

Account Name	Rice, Craig Citizens For	
CCF ID:	01002858	Status: Active
Date Established	04/14/05	
Date Waiver Requested	03/11/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Vivian Rice	Start Date: 01/23/08
Responsible Treasurer		
Current Chairman	Craig Rice	01/10/12
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		01/27/22	\$175	\$175
			\$	\$
				Total: \$175.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
01/20/21	\$385	Paid	yes
01/15/20	\$1000	Waived \$500	yes
11/20/18	\$10	paid	n/a

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
01/19/22	\$0	\$55	\$82,642	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

The reason for this request is due to ill health. I was hospitalized for a heart attack on 01/08/22.

Division Comments

Grant for the above reasons.

Administrator's Decision

--

March 11, 2022

State Board of Elections
Campaign Finance Division
151 West Street Suite 200
Annapolis, MD 21401

To Whom It May Concern:

I am sending this request asking for dismissal of the late fee assessed to the account listed below.

Rice, Craig Citizens For

CCF ID: 01002858

Report Due Date: 01/19/2022

Report Received: 01/29/2022

Amount Owed: \$175.00

RECEIVED

MAR 14 2022

STATE BOARD OF ELECTIONS

The reason for this request is due to ill health. I was hospitalized on 01/08/2022 at Germantown Holy Cross Hospital with a heart attack. On 01/10/2022, I was transported to White Oak Medical Center for a cardiac cath.

Upon my return home on 01/10/2022, I was told to restrict all activities until seen by cardiologist in 1-3 weeks.

I am asking for your forgiveness for the late filing and waiving of the fee. Thanks for your consideration in this matter.

Sincerely,
Jurane Rice

Waiver Request Information Page

General

Account Name	Savoy, Brenda Hatcher Citizens for	
CCF ID:	01014281	Status: Active
Date Established	02/14/22	
Date Waiver Requested	05/03/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Valeriya Viner	Start Date: 02/14/22
Responsible Treasurer		
Current Chairman	Brenda Savoy	02/14/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/19/22		5/02/22	\$350	\$350
			\$	\$
				Total: \$350

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I am asking that you waive our accumulated late fee of \$350 because this is my first time working with your system. Even though I have completed everything on time I did not realize that it was never submitted as I thought it did. I have now become more familiar with the system and guarantee that this will not happen again!

Division Comments

Grant first request.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Asking for a waiver of fees

1 message

ccf sbe -SBE- <ccf.sbe@maryland.gov>
To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Tue, May 3, 2022 at 3:12 PM

----- Forwarded message -----
From: **Valery Viner** <valeryviner@gmail.com>
Date: Tue, May 3, 2022 at 3:04 PM
Subject: Asking for a waiver of fees
To: <ccf.sbe@maryland.gov>
Cc: Brenda Savoy <brendasavoy5@aol.com>

Dear Board of Elections,

My name is Valeriya Viner. I am running as a treasurer with Dr. Brenda Hatcher-Savoy. I am asking that you waive our accumulated late fee of \$350 because this is my first time working with your system. Even though I have completed everything on time I did not realize that it was never submitted as I thought it did. I have now become more familiar with the system and guarantee that this will not happen again!

Again, I apologize and ask that you do us a favor as first time users and runners to waive the fee.

We would truly appreciate it!
Sincerely,
Valery

Sent from my iPhone

On May 2, 2022, at 7:49 PM, ccf.sbe@maryland.gov wrote:

Dear VALERIYA VINER,

This is to notify that the username/password for your Maryland Campaign Reporting Information System is below:

Username is your email address: valeryviner@gmail.com
Password: z5{29}

Waiver Request Information Page

General

Account Name	Shakur, Malik Friends of for Judge	
CCF ID:	01014007	Status: Active
Date Established	01/11/22	
Date Waiver Requested	03/03/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Samuel Mensah	Start Date: 02/28/22
Responsible Treasurer	William Selton	01/11/22
Current Chairman	Francois Ntchombou	02/28/22
Responsible Chairman	Malik Shakur	01/11/22

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
02/09/22		03/02/22	\$735	\$735
			\$	\$
				Total: \$735.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

The chairman and the treasurer were unable to access the account following their appointment.

Division Comments

Grant, first request.

Administrator's Decision

--

State of Maryland



Late Fee Waiver Request Form

Instructions: Please print clearly or type. If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. Please limit your request to this document only. *Requests may only be made by the committee chairman, treasurer or candidate.

Campaign Account Name: Friends of Malik Shakur for Judge Account Number: 01014007

Date of Request: 03/03/2022 Total Amount of late fees: \$ 685.=-

Name of the Requestor(s)*: FRANCOIS NTCHOMBOU

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Finance Report(s): Applicant of Limited Contributions & Expenses

The basis for the request: The chairman and the Treasurer were unable to access the campaign account following their appointment. As a result, they were unable to file the due report. Since members of this Committee serve on the board of another Campaign, all attempts to sign in defaulted to the other Campaign. Finally, with the help of Ms Lisa we were able to resolve this issue and file the report.

Francis Ntchombou
(Signature)

03/03/2022
(Date)

For Board Use Only	
Date Rcvd: _____	Date Heard: _____
Verification: _____	
Bd. Decision: _____	

Maryland State Board of Elections
Division of Candidacy and Campaign Finance
P.O. Box 6486 • 151 West Street, Suite 200 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683 • MD Relay 800-735-2258 • www.elections.state.md.us

Waiver Request Information Page

General

Account Name	Sims, Brian Friends of	
CCF ID:	01013329	Status: Active
Date Established	01/07/20	
Date Waiver Requested	April 5, 2022	
Account Type	Candidate Account	

Officers

Current Treasurer	Angela Sims	Start Date: 1/7/20
Responsible Treasurer		
Current Chairman	Brian Sims	1/7/20
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/19/22	Yes	4/12/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
1/20/21	\$40	Waived	yes

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Committee filed the 2023 Annual instead of the 2022.

Division Comments

Grant, I has been confirmed that the wrong report was filed.

Administrator's Decision

Fwd: Maryland Campaign Reporting Information System - File Affidavit (ALCE) 01013329

External
Inbox

Angela Wells <wells.angela.m@gmail.com> Apr 5, 2022, 10:12 AM (23 hours ago)

to me

Victoria,

I spoke to Devki this morning about the 1/19/22 filing fines for 01013329 and she told me to send you a request for waiver for the fines incurred. She indicated that the date we selected was for 2023 instead of 2022 when we filed. Please let me know if this email can serve as request or if we need to file a formal letter. Also, she did not indicate if we needed to go back in and refile under the new date so please advise to any additional next steps needed to be taken for resolution.

Thank you,

Angela

Waiver Request Information Page

General

Account Name	Stafford, (Theresa) for Board of Education	
CCF ID:	01014346	Status: Active
Date Established	02/23/22	
Date Waiver Requested	05/06/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Norby Lee	Start Date: 02/23/22
Responsible Treasurer		
Current Chairman	Theresa Stafford	02/23/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
04/19/22		5/06/22	\$535	\$535
			\$	
				Total: \$535.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A			

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
4/19/22	\$25	\$0	\$25	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I am asking for a waiver of the \$315 penalty that has been assessed because I did not know that I had not completed all the steps to submit the report. The report was originally sent on 4/9. I did call in after I submitted it again on 4/30 and it still showed pending. An agent was very helpful and walked me through the process.

Division Comments

Grant first request.

Administrator's Decision



ccf sbe -SBE- <ccf.sbe@maryland.gov>

Waiver

1 message

Norby Lee <ntlee124@gmail.com>

To: ccf.sbe@maryland.gov, Theresa Stafford <tstafford21613@gmail.com>

Fri, May 6, 2022 at 10:10 AM

My name is Norby T. Lee, treasurer for Theresa Stafford. I am asking for a waiver of the \$315 penalty that has been assessed because I did not know that I had not completed all the steps to submit the report. The report was originally sent on 4/9. I did call in after I submitted it again on 4/30 and it still showed pending. An agent was very helpful and walked me through the process. I am now fully aware of the process and know that it is not filed until I get an email. I assure you this will not happen again. Thank you very much for your consideration.

—
Norby T. Lee

Waiver Request Information Page

General

Account Name	Thomas, Bob Committee to Elect	
CCF ID:	01004781	Status: Active
Date Established	7/03/2006	
Date Waiver Requested	03/03/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Aria Gracia	Start Date: 7/3/06
Responsible Treasurer		
Current Chairman	Robert Thomas	7/3/06
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/19/22		2/2/22	\$385	\$385
			\$	\$
				Total: \$385.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
8/28/18	\$60	paid	
7/23/10	\$250	paid	
1/16/08	\$40	paid	

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Committee says the received the pre report notice on Jan 27, 2022.

Division Comments

Grant first request.

Administrator's Decision



freeman | lovell

4 p. 5

M. Pilar Gracia <mpgracia@freemanlovell.com>

Fwd: Questions Concerning Filing of ALCE for COMMITTEE TO ELECT BOB THOMAS (CCF ID. 01004781)

M. Pilar Gracia <mpgracia@freemanlovell.com>
To: mpgracia808@outlook.com

Wed, 1



freeman | lovell
BUSINESS & REAL ESTATE LAWYERS

M. Pilar Gracia / Partner
mpgracia@freemanlovell.com

Freeman | Lovell, PLLC

1 Olympic Place, Suite 900
Towson, Maryland 21204
(385) 355-4826 (Office)

www.freemanlovell.com

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** ACCT # 01004781
* REQUEST FOR
WAIVER OF
LATE FEES*

----- Forwarded message -----

From: ccf sbe -SBE- <ccf.sbe@maryland.gov>
Date: Wed, Feb 2, 2022 at 11:28 AM
Subject: Re: Questions Concerning Filing of ALCE for COMMITTEE TO ELECT BOB THOMAS (CCF ID. 01004781)
To: M. Pilar Gracia <mpgracia@freemanlovell.com>

Hello Pilar,

I just left a message for you. You can call me back at 410-269-2874 after 1 pm today to answer your questions. Thanks.

On Wed, Feb 2, 2022 at 10:34 AM M. Pilar Gracia <mpgracia@freemanlovell.com> wrote:

Good Morning

I serve as the Treasurer for the above-referenced Committee and hereby express my continuing frustration with what has previously been a fairly routine filing process.

Please therefore note the following in support of such frustration, namely:

- (1) I have never received a Pre-Report Notice ("PRN") for the 2022 Annual Report ("AR") which AR was due on Wednesday 19 January 2022;
- (2) the above-referenced candidate ("Mr. Thomas") did however receive his PRN approximately eight (8) calendar days subsequent to that due date, namely, on Thursday 27 January 2022;
- (3) Mr. Thomas in turn immediately alerted me to the PRN in response to which I first attempted to log into CRIS on that same date, namely, on Thursday 27 January 2022;
- (4) I was unable to log into such system and therefore contacted your offices seeking assistance in that manner indicated by your website, namely, via telephone call to (410) 269-2880.
- (5) I was unable to reach anyone at that number and therefore left a voicemail requesting login assistance at approximately 10:00 am on Thursday 27 January 2022;
- (6) I have not yet received the favor of any response whatsoever to that voicemail in the approximate six (6) calendar days immediately subsequent thereto; and
- (7) I have therefore just left a second Wednesday 02 February 2022 voicemail at that same number again requesting login assistance.

In light of the above...

It is my sincerest hope that someone responds to this email so as to provide me with that assistance initially requested six (6) calendar days ago.

It is my similar hope that the Committee is not charged with any late fees which would otherwise toll as a result of the Wednesday 19 January 2022 deadline.

I trust that this email is self-explanatory but again respectfully request that someone PLEASE CONTACT ME IMMEDIATELY to discuss the full and final resolution of this matter.

The best number for such contact is my personal cellular telephone ((410) 207-5739).

Thank you, Pilar.



M. Pilar Gracia / Partner
mpgracia@freemanlovell.com

Freeman | Lovell, PLLC

1 Olympic Place, Suite 900
Towson, Maryland 21204
(385) 355-4826 (Office)

www.freemanlovell.com

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Waiver Request Information Page

General

Account Name	Tichy, Christa Friends of	
CCF ID:	15013841	Status: Inactive
Date Established	09/30/21	
Date Waiver Requested	03/29/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Joe Schoengold	Start Date:	11/22/21
Responsible Treasurer			
Current Chairman	Christa Tichy		09/30/21
Responsible Chairman			

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		03/29/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
01/19/22	\$0	\$0	\$0	\$0
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

The Campaign decided to not use public funds and we did not think it was necessary to file a finance report for what we considered an inactive campaign that did not receive or spend any funds.

Division Comments

Grant first request.

Administrator's Decision

Forwarded message -----

From: **Joseph Schoengold** <jschoengold@gmail.com>

Date: Tue, Mar 29, 2022 at 1:06 PM

Subject: Re: CCFID 15013841 Close Out

To: <lisa.hanzook@maryland.gov>

Cc: Christa Tichy <christa.tichy@gmail.com>, Sara Landry (July 15 2015) <landryrockville@gmail.com>

Hi Lisa,

I would like to request a waiver for the \$1,000 fee for the late CCFID 15013841 1/19/22 Finance Report that was not filed timely.

The Campaign decided to not use public funds and we did not think it was necessary to file a finance report for what we considered an inactive campaign that did not receive or spend any funds.

I have since filed the close-out report for the above CCFID and we are up to date with the CCFID 1013562 financial reporting for the campaign we are using.

Thank you for your help in this matter.

Joe

--

Joseph A. Schoengold, CPA

301-367-5265

jschoengold@gmail.com

Waiver Request Information Page

General

Account Name	Johnson, Shane E. Friends of	
CCF ID:	01014058	Status: Active
Date Established	01/24/22	
Date Waiver Requested	05/05/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Savannah Johnson	Start Date: 01/24/22
Responsible Treasurer		
Current Chairman	Alisha Johnson	01/24/22
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
04/19/22		N/A	\$1000	\$1000
			\$	
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A			

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
N/A	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

My team and I made a huge mistake by not filing on/before April 19, 2022. We are new to the political process and miss the filing date. As of this email, we have updated CRIS with the accurate filing information to date. I am writing to ask that the fee of \$435 be waived.

Division Comments

Deny report has not been filed.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Spring 2022 Filing

1 message

info sbe -SBE- <info.sbe@maryland.gov>

Thu, May 5, 2022 at 8:27 AM

To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

----- Forwarded message -----

From: **Shane Johnson** <friendsofshanejohnson@gmail.com>

Date: Wed, May 4, 2022 at 6:33 PM

Subject: Spring 2022 Filing

To: <info.sbe@maryland.gov>

To Whom It May Concern,

My name is Shane Johnson and I am running for the Democratic Central Committee in Legislative District #26. My team and I made a huge mistake by not filing on/before April 19, 2022. We are new to the political process and miss the filing date.

As of this email, we have updated CRIS with the accurate filing information to date. I'm writing to ask that the fee of \$435 be waived.

I am looking forward to a favorable response from your office.

Best regards,

Shane E. Johnson Sr.
friendsofshanejohnson@gmail.com
571-377-8226

Waiver Request Information Page

General

Account Name	Williams, Jennifer Committee to Elect	
CCF ID:	01012480	Status: Active
Date Established	02/15/18	
Date Waiver Requested	03/24/22	
Account Type	Candidate Account	

Officers

Current Treasurer	William Cockayne	Start Date: 01/31/20
Responsible Treasurer		
Current Chairman	Jennifer Williams	02/15/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
01/19/22		02/04/22	\$485	\$485
			\$	\$
				Total: \$485.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
01/20/21	\$1000	paid	N/A

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

The former treasurer's wife became extremely ill and died, during and after that time he was understandably very preoccupied. The role was transferred to William Cockayne who was unaware of the reporting process.

Division Comments

Deny, the new committee treasurer had to two years to learn the process. The committee chairperson who is also the candidate could have filed the report.

Administrator's Decision

Law Office of Jennifer L. Williams
Settlement Matters, LLC – a full-service title company
8706 Commerce Drive, Suite 4
Easton, Maryland 21601
410-690-4292 fax 877-622-0962
jwilliams@jenniferwilliams.info

March 21, 2022

RECEIVED

MAR 23 2022

STATE BOARD OF ELECTIONS

Jared DeMarinis, Director
Division of Candidacy and Campaign Finance
151 West Street, Suite 200
Annapolis, MD 21601

Re: Committee to Elect Jennifer Williams
CCF ID: 01012480

Dear Mr. DeMarinis:

I have recently received notice that there is a late fee due for failure to file a timely 2022 Annual Report. I would respectfully request a waiver of the fee.

Frank Caramanica served as the Treasurer of my campaign committee and took care of filing all the reports. His wife developed a very serious illness and eventually died. During and after that time he was understandably very preoccupied.

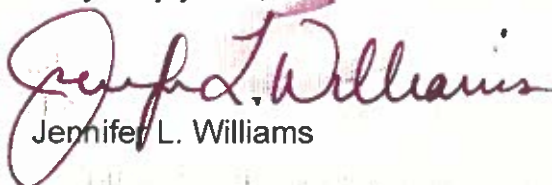
I learned that he transferred the role of treasurer to William Cockayne who was unaware of the reporting responsibilities.

The campaign bank account was closed in October of 2021 due to a negative balance that occurred due to bank charges on the account. Mr. Caramanica never made any arrangements to add Mr. Cockayne on the checking account or to change the address on the checking account. Mr. Cockayne was not aware of the balance in the account as all statements were being sent to Mr. Caramanica.

The account is closed. There is no money in it with which to pay the fine that has been imposed. Therefore, I request a waiver of this fine. A final account will be filed as soon as it is possible to do so.

Thank you for your consideration in this matter.

Very truly yours,


Jennifer L. Williams

enclosure

Waiver Request Information Page

General

Account Name	Odongo, Collins Dr. Campaign Committee	
CCF ID:	01013438	Status: Active
Date Established	1/22/20	
Date Waiver Requested	3/28/22	
Account Type	Candidate Account	

Officers

Current Treasurer	Tony Ndungu	Start Date: 1/22/20
Responsible Treasurer		
Current Chairman	Collins Odongo	1/22/20
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/19/22		3/12/22	\$1000	\$1000
			\$	\$
				Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
8/25/20	\$80	paid	yes
5/22/20	\$80	Paid	N/A

Recent Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Outstanding/ Loans/ Obligations
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I wish to send a request for the late fee waiver as per our initial follow up and conversation. I wish to reiterate that moving forward I would follow up with the treasure for timely submission of the report to avoid this delay and the confusion with this letter which I presumed only the Treasure should write.

Division Comments

Deny, no reason given.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Request for the Late Fee waiver and Fine of 1000 levied

1 message

Ebony Parran -SBE- <ebony.parran@maryland.gov>
To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Mon, Mar 28, 2022 at 3:04 PM

----- Forwarded message -----

From: **COLLINS ODONGO** <codongo50@gmail.com>
Date: Mon, Mar 28, 2022 at 2:50 PM
Subject: Request for the Late Fee waiver and Fine of 1000 levied
To: Ebony Parran -SBE- <ebony.parran@maryland.gov>, Tony Ndungu <tdungu@rocketmail.com>

Good morning I wish to send arequest for the late fee waiver as per our initial follow up and conversation.I wish to reiterate that moving forward I would follow up with the treasure for timely submission of the report to avoid this delay and the confusion with this letter which I presumed only the Treasure should write. The treasurer has stated that he called several times to no vail to follow on the same. Your attention and consideration on this matter would highly be appreciated
Collins Odongo
Candidate- Md State Senate

On Sun, Jan 2, 2022, 6:40 PM Ebony Parran -SBE- <ebony.parran@maryland.gov> wrote:
Per your request, please see the attached Candidate Information Sheet.

<https://elections.maryland.gov/forms/documents/candidateinfosheet.pdf>

--

Ebony R. Sherbert-Parran
Maryland State Board of Elections
Division of Candidacy and Campaign Finance
151 West Street, Suite 200, P.O. Box 6486
Annapolis, Maryland 21401-0486
410-269-2922
410-974-5415 (Fax)

--

Ebony R. Sherbert-Parran
Maryland State Board of Elections
Division of Candidacy and Campaign Finance
151 West Street, Suite 200, P.O. Box 6486
Annapolis, Maryland 21401-0486

STATE BOARD OF ELECTIONS

P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

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Malcolm L. Funn, Vice Chairman
Severn E. S. Miller
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T. Sky Woodward



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

Memorandum

TO: State Board Members
FROM: Jared DeMarinis, Director
Division of Candidacy and Campaign Finance
DATE: June 02, 2022
SUBJECT: Waiver of late filing fees – Persons Doing Public Business, Title 14 of the Election Law Article

Enclosed are the waiver requests, which were submitted by businesses that have been assessed late filing fees. The attached Waiver Request Information Page contains an overview of each entity as well as the Agency’s recommendation to the Board.

The Board should consider the following factors in determining whether just cause exists to grant a waiver.

1. Administrative error of any kind on the part of the Division.
2. The lateness is due to extenuating circumstances, i.e. physical illness or death in the family; or
3. Computer problems occurred which made timely filing impossible. However, the filer still must have demonstrated a good faith effort to timely file.

Prior to the meeting please review each waiver request. Note the recommendations that you may disagree with or have questions on that you would like to discuss.

§ 14-107(c) Late Filing Fees

- (1) As provided in this subsection, the State Board may impose fees for late filing of:
 - (i) a statement required under § 14-104 of this title; or
 - (ii) an amended statement required under subsection (b) of this section.
- (2) The State Board may impose late filing fees in the same amounts and in the same manner as provided under § 13-331(a) and (b) of this article for late filing of campaign finance reports.
- (3) Late filing fees imposed under this subsection shall be distributed to the Fair Campaign Financing Fund.

Pursuant to COMAR 33.20.07.01C, the State Administrator has denied zero late fee waiver request. No Board action is required on the denials.

Late fees collected year to date for Title 14 Late Fee Waivers are \$57,312.00

Title 14

1. Maryland Works

Denied

1. E & R Services

Business Contribution Disclosure System

Waiver Request Information Page-Late Fees

General

Account Name	Maryland Works, Inc.
BID ID:	14000710
Date Established	5/31/16
Date Waiver Requested	03/30/22
Account Type	Title 14-Person Doing Public Business

Officers

Current Filer	Jen Spiker	Start Date: 03/30/22
Principal Officer	Mary Manzoni	Start Date: 03/30/22

Waiver Request Dates

Late Report	Date Received	Fees	Total Fees
06/01/21		\$1000	\$1000
		\$	\$
			Total: \$1000.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
11/30/16	\$500	Paid	Yes

Reason for Waiver

We are submitting a request for review to have our late filing fee of \$1,000 waived due to extenuating circumstances revolving around the prolonged medical illness and untimely death of our former Principal Officer, Bob Hofmann

Agency Comments

Grant, for the above reason.



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: FW: Request to Waive Late Filing Fee

1 message

info sbe -SBE- <info.sbe@maryland.gov>
To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Wed, Mar 30, 2022 at 10:49 AM

----- Forwarded message -----

From: **Jen Spiker** <jens@mdworks.com>
Date: Wed, Mar 30, 2022 at 10:44 AM
Subject: FW: Request to Waive Late Filing Fee
To: info.sbe@maryland.gov <info.sbe@maryland.gov>
Cc: Mary Manzoni <Marym@mdworks.com>

Greetings:

We are submitting a request for review to have our late filing fee of \$1,000 waived due to extenuating circumstances revolving around the prolonged medical illness and untimely death of our former Principal Officer, Bob Hofmann.

While we grieve the loss of our founder and honor his memory, Mr. Hofmann's prolonged illness and frequent hospital stays did cause the organization administrative hardship resulting in the accidental closure of our disclosure of contributions account which was indicated on our 11/2020 filing by mistake. This mistake led to us not receiving notifications to file and also not receiving late notifications of non-filing for our 6/2021 contributions report. Also during the time the 6/2021 filing was due, Mr. Hofmann had passed away and the organization was experiencing further administrative hardship as it was recovering from the permanent loss of its founder.

We are asking for a one-time waiver of this late filing fee of \$1,000 in light of these rare and extenuating circumstances. In the past, we have consistently filed on time. Anything you can do to alleviate this fee would be greatly appreciated. Thank you!

Jen Spiker | Executive Assistant

a: 10270 Old Columbia Rd., Suite 100 | Columbia, MD 21046
e: jens@mdworks.com | **p:** 667-240-2403 | **w:** MDWorks.com

FOLLOW US ON SOCIAL MEDIA:  **Maryland Works**

Business Contribution Disclosure System

Waiver Request Information Page-Late Fees

General

Account Name	E&R Services Inc
BID ID:	14001233
Date Established	09/02/21
Date Waiver Requested	2/22/22
Account Type	Title 14-Person Doing Public Business

Officers

Current Filer	Emilio Rodriguez	Start Date: 09/02/21
Principal Officer	Emilio Rodriguez	Start Date: 09/02/21

Waiver Request Dates

Late Report	Date Received	Fees	Total Fees
11/30/21	12/16/21	\$485	\$485
		\$	\$
			Total: \$485.00

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

Report	Late Fee	Waiver/payment	Referred OSP
N/A	\$		

Reason for Waiver

We were not sure how this process worked, and we were not aware of the need to file a report.

Agency Comments

Deny



E&R Services Inc
6222 Seabrook Rd
Lanham MD 20706
www.erservicesinc.com

February 21st, 2022

Maryland State Board of Elections
151 West Street, Suite 200
Annapolis, MD 21401-0486

Jared DeMarinis
Director - Division of Candidacy and Campaign Finance

Re: Request of waiver of fees.

Mr. Demarinis,

We would like to request a waiver of the \$485 bill we received for late filing of the 2021 Fall Contribution Disclosure Report. We were awarded a contract from WSSC late 2021 and up until that point, since we started operations in 2002, we never had to file any contribution reports. This is something completely new to us because we never have, and never will, provide any contribution to any political party candidate. We were not completely sure of how this process worked and we were not aware of the need to file a report in the fall of 2021. The waiver will be for this current period and we will file in a timely manner this upcoming May.

Respectfully,

A handwritten signature in black ink, appearing to read 'Emilio Rodriguez', is written over a large, stylized, and somewhat illegible signature.

Emilio Rodriguez,

President

RECEIVED
FEB 22 2022

STATE BOARD OF ELECTIONS

T. 301-805-1731 / 703-932-8087
F. 240-770-5790
E-mail: info@erservicesinc.com